

Area Committee 3

Agenda



Date: Monday, 14 October 2019

Time: 6.30 pm

Venue: Committee Room - City Hall, College Green,
Bristol, BS1 5TR

Distribution:

Councillors: Lesley Alexander, Nicola Bowden-Jones, Sultan Khan, Gill Kirk, Mhairi Threlfall,
Estella Tincknell, Craig Cheney and Anna Keen

Copies to: Keith Houghton (Community Resources Manager)

Issued by: Corrina Haskins, Democratic Services

City Hall, PO Box 3176, Bristol, BS3 9FS

Tel: 0117 3576519

E-mail: democratic.services@bristol.gov.uk

Date: Friday 4 October 2019



Agenda

1. Election of Chair

2. Apologies for Absence

3. Welcome and Introductions

4. Declarations of Interest

5. Minutes of the Previous Meeting - 15 October 2018

To confirm as a correct record for signing by the Chair.

(Pages 3 - 7)

6. Public Forum

Members of the public may make a written statement. Please submit it to democratic.services@bristol.gov.uk or Democratic Services (CH), P O Box 3176, Bristol, BS3 9FS.

The following requirements apply:

The statement is received no later than **12.00 noon on Friday 11th October 2019** and is about a matter which is the responsibility of the committee concerned.

7. Area Committee 3 Report October 2019

The report recommends funding decisions on submitted Proposals for CIL and S106 funding ; decisions on approving additional S106 funding to complete Romney Avenue zebra crossing; and approving amendments to use of Old Library S106 funding for play area.

(Pages 8 - 195)



Bristol City Council

Minutes of the Area Committee 3

15 October 2018 at 6.00 pm



Members Present:-

Councillors: Lesley Alexander, Nicola Bowden-Jones, Sultan Khan, Mhairi Threlfall, Estella Tincknell, Craig Cheney and Anna Keen

Officers in Attendance:-

Keith Houghton, Community Resources Manager
Sam Wilcock, Democratic Services Officer

1. Election of Chair

It was moved and seconded that Councillor Tincknell be elected Chair for the meeting. If another meeting of the Area Committee takes place during the municipal year, 'Election of Chair' will feature again on the agenda.

2. Apologies for Absence

Apologies were received from Councillor Kirk.

3. Declarations of Interest

There were no declarations of interest

4. Public Forum

There were no items of public forum.

5. Reports on Proposed Decisions For Councillors

The Committee first considered **Recommendation 4 – the approval of funding for the proposals submitted for consideration, including any conditions they wished to attach (item 5).**



Before considering each project in turn, Councillor Alexander enquired after a previous Neighbourhood Committee project linked to the roundabout at Duchess Gate, and improvements to park running. Members suggested that money for that scheme had been allocated at the last meeting of the Neighbourhood Partnership **ACTION: CRM to find a list of decisions of the Greater Fishponds Neighbourhood Partnership in terms of S106 decisions in Frome Vale Ward and forward to Councillor Lesley Alexander.**

The Community Resources Manager confirmed that each ward had been asked to put forward projects they wanted to progress via a 'Stage One' application form. These were then considered at a preliminary meeting by ward Councillors and a selection of those were then invited to submit a 'Stage Two' form. Ward Councillors had worked collaboratively in order to reach a shortlist of schemes that was equitable across the area. Some Section 106 money had to be spent on works that fitted the legal agreement for its use, often within specific geographical boundaries, and the remainder could be allocated with more choice.

Project 1 – Lower Eastville Community mural project

Delivery Group – LitterArti and Bristol Reconnect with Friends of Freemantle Road
Full proposed amount requested – £11,000

It was highlighted that some elements of the Project involved payments 'in kind' or as yet unconfirmed however, these were not considered fundamental elements of the project and it would therefore be unfortunate to withhold the funding until they were confirmed.

RESOLVED (unanimously) that funding of £11,000 to deliver the project be approved subject to the following conditions;

- (a) Community Engagement – The final plan to be signed off by the Community (Eastville Community Network and the Freemantle Residents Group).**
- (b) Permissions from landowners must be obtained.**
- (c) The Committee requested an update on the fundraising plans for the 'in kind' elements in order to monitor progress and assist if possible.**

Project 2 – Fishponds Park play equipment to complete project

Delivery Group – BCC Parks
Full proposed amount requested – £50,000 (£42,152.85 CIL, £7,847.15 S106)

RESOLVED (unanimously) that funding of £50,000 to deliver the project be approved.

Councillor Bowden-Jones enquired whether the £7,847.15 S106 allocated was the same £8k quoted in previous meetings. **ACTION: CRM to ascertain whether the figures were linked and report back to Councillor Bowden-Jones.**

Project 3 – The Old Library Community Centre Muller Road disabled toilet facilities and fix damaged drainage



Delivery Group – South Lockleaze and Purdown Neighbourhood Group CIC, The Old Eastville Library
Full proposed amount requested – £15,000

RESOLVED (unanimously) that funding of £15,000 to deliver the project be approved.

Project 4 – Stoke Park entrance points improvements and provision of outdoor activity and fitness equipment

Delivery Group – BCC Parks
Full proposed amount requested – £112,047.47

RESOLVED (unanimously) that funding of £112,047.47 to deliver the project be approved.

Project 5 – Gainsborough Square replacement of basket swing, safety surfacing and creative items to enhance environment.

Delivery Group – BCC Parks
Full proposed amount requested – £15,291

RESOLVED (unanimously) that funding of £15,291 to deliver the project be approved.

Project 6 – Upgrading bus stops in Lockleaze to improve public transport infrastructure

Delivery Group – BCC Sustainable Transport
Full proposed amount requested – £128,839.92

It was noted that an additional £81,000 would be needed to affect all 13 stops. Although previously quoted for 7, it was hoped the money allocated would be able to affect 9 stops total. Other sources of funding were sought for the remainder such as external funding or next year's CIL funding.

RESOLVED (unanimously) that funding of £128,839.92 to deliver the project be approved.

Project 7 – Coombe Brook nature reserve wildlife information board (the Gozzy)

Delivery Group – BCC Parks
Full proposed amount requested – £3,000

RESOLVED (unanimously) that funding of £3,000 to deliver the project be approved.

Project 8 – AC3 Tree Forum replacement tree planting

Delivery Group – Tree Bristol
Full proposed amount requested – £10,789.27

It was acknowledged that this proposal had been received after the informal 'stage one' meeting of the Committee, however, there was a very limited use of the money on trees in specific radius of developments, and also planting season was November/December.



Councillor Threlfall was concerned that the location of trees needed to be appropriate. It was suggested that Ward Councillors should be consulted on the final positions.

RESOLVED (unanimously) that funding of £10,789.27 to deliver the project be approved, subject to condition

- (a) That the final location of the trees be decided in consultation with relevant Ward Councillors. If no response was received within a specified timeframe then planting could commence.**

Recommendation 2 –

It was RESOLVED – The Projects invited to submit Stage 2 full proposals and those not invited or not able to proceed (item 3) were noted.

With reference to **Recommendation 2**, the project 'Hillfields Ward Noticeboards' allocation of £6,000 was unable to complete a stage 2 proposal form as there had been no agreement on how this could be managed in terms of delivery and maintenance after installation.

The Community Resources Manager proposed that the project could return in the next year's round of proposals, or a further public meeting could be held to consider this one item further and identify who would deliver the project.

Councillors were very disappointed that the project had not been progressed and were keen to allocate the resource. It was proposed that the Hillfields Families and Communities Trust would be the project delivery team and would carry out the research and implementation. Quality assurance could then be carried out by relevant officers from the transport team of the Council.

The Democratic Services Officer highlighted that decisions should be made with all the information in front of the Committee and the ability for the public to consider and scrutinise the information. The Committee confirmed that they believed they had seen enough detail of the project to allocate the resource and that it would not be acceptable to waste resource on a further meeting.

RESOLVED (unanimously) that funding of £6,000 to deliver the Hillfields Ward noticeboards project be approved subject to it proceeding on the following conditions;

- (a) The stage two completed form submitted by Hillfields Families and Community Trust be circulated to all Councillors**
- (b) The completed stage two form be published on the website as a supplement to the minutes.**
- (c) The Hillfields Families and Community Trust must develop the proposals and arrange for technical QA agreement from the Transport Team.**
- (d) That the maintenance of the Hillfields Ward Noticeboards must be taken on by Hillfields Families and Community Trust.**

Following the meeting it was confirmed that a separate meeting would need to take place to legally resolve the above recommendation. The stage two completed form would need to be submitted by Hillfields Families and Community Trust and published with the agenda and any reports. The conditions



above would be brought forward into a new recommendation to the Area Committee in a public meeting.

Recommendation 1

RESOLVED – The Area Committee Terms of Reference (Item 1, Appendix 2) were noted.

Recommendation 3 –

RESOLVED

- (a) The Committee noted the CIL and S106 monies available at 31st July 2018 and the option of pre-committing future CIL receipts to support the proposals in this paper.
- (b) The Committee noted the role of the Committee in making decisions about all delegated S106 contributions.
- (c) The Committee noted the expiry dates of one of the current S106 contributions and that a decision would need to be made at the next formal Area Committee meeting (Item 4, Appendices 3 and 4).

Recommendation 5 –

RESOLVED - The Committee agreed how to take forward priorities not coming to this meeting (item 6)

Recommendation 6 –

RESOLVED - The Committee noted the review set up to review 2018 CIL/S106 process and inform the 2019 process (item 7)

Recommendation 7 –

RESOLVED – The Committee noted the legal information concerning the Public Sector Equality duty in reaching all its decisions (item 8)

Meeting ended at 7.00 pm

CHAIR _____





**Area Committee 3 Meeting
Date 14th October 2019**

ITEM NO.

Report of: Keith Houghton, Service

Title: Community Resources Manager, Neighbourhoods & Communities **Telephone Number:** 0117 922 2135

RECOMMENDATIONS. The Committee is asked:

1. To elect AC3 Chair (Item 2)
2. Note the progress of projects approved at the 15th October 2018 AC2 meeting (Item 3)
3. Note the projects invited to submit Stage 2 full Proposals and those not invited or not able to proceed (Item 4)
4. Note the CIL and S106 monies available at 31st August 2018 and the option of pre-committing future CIL receipts to support the proposals in this paper (Item 5)
5. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which they may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use (Item 6)
6. To approve the request for use of S106 allocation to complete the Romney Avenue zebra crossing scheme, noting that this affects the funding available to Project 6, Rousham Road (Item 7)
7. To approve the request for amending the use of S106 allocation for Old Library play area (Item 8)
8. To agree how to take forward priorities not coming for decision this meeting (Item 9)
9. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item 10)

1. Background:

- a. 6 Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.
- b. Area Committee 3 consists of the councillors representing the wards of Lockleaze, Eastville, Frome Vale and Hillfields.
- c. Each Area Committee will meet formally once a year (with the option of a second, additional meeting if required) to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.
- d. Information about Area Committees, CIL and S106 processes can be found on the BCC website at: <https://www.bristol.gov.uk/people-communities/local-decision-making>

2. Terms of Reference and Election of Chairperson

- a. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 15th October.

Recommendations

That the Area Committee formally elects its Chairperson for the Committee

3. Progress update on CIL & S106-funded projects approved at 2018 Area Committee Meeting

Project approved 2018	Project descriptions	Funding agreed	Delivery period		
			19/20 financial year	20/21 financial year	21/22 financial year
Parks					
Fishponds Park	play equipment to complete project	£50,000 (£42,152.85 CIL, £7,847.15 S106)		Planned delivery	
Stoke Park	entrance points improvements and provision of outdoor activity and fitness equipment	£112,047.47		Planned delivery	
Gainsborough Square	replacement of basket swing, safety surfacing and creative items to enhance environment.	£15,291	Basket swing, safety surfacing delivered	Remaining elements planned alongside Stoke Park	
Coombe Brook nature reserve	wildlife information board (the Gozzy)	£3,000	Planned delivery		
Transport					
Improve public transport infrastructure in Lockleaze	Upgrading bus stops in Lockleaze	£128,839.92	March 2020		
Community					
Lower Eastville Community mural project	Community mural, bike stands & street scene	£11,000		May 2020	
The Old Library Community Centre Muller Road	Delivery of disabled toilet facilities and fix damaged drainage	£15,000	To be tabled at AC3 meeting		
Trees					

AC3 Tree Forum	replacement tree planting	£10,789.27	delivered		
Projects unable to proceed:					
Hillfields Ward noticeboards project	No response to attempts to invite Hillfields Family and Community Trust to develop a noticeboards project				

4. Allocation of CIL and Section 106 Funds

a. Developing Outline and Full Proposals for funding from CIL and S106 resources:

i. All ward councillors undertook community conversations within their wards across the period January 2019 – April 2019. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.

ii. The Area Committee then met informally in May 2019 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this meeting

b. Projects invited to submit Stage 2 Full Proposals

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
1	Greenbank View steps improvement	BCC Parks	yes	yes		£2,000	£2,100	£2,100		
2	Eastville Park	BCC Parks	yes	yes		£106,000	£108,000	£108,000		

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
	play area: New impact surfacing, and play equipment									
3	252nd Scouts Bristol: "A new scout hall and landscaping of the grounds.	252nd Scouts	yes	yes		Up to £200,000	£200,000	£200,000		
4	Hillfields Community Hub: refurbish the Hub in line with the summary Building inspection report	Hillfields Family & Community Trust	yes	yes		Up to £200,000	£200,000	£200,000		
5	Gainsborough Square improvements	Lockleaze Neighbourhood Trust and Boing! CIC	yes		yes	£11,588.09	£11,588.09		£11,588.09	£11,588.09: 14/00897 / Cameron Wk / Gainsborough Square Junction, Lockleaze
6	Rousham and Stottbury Roads, Eastville: reducing speeding	BCC Transport	yes	yes	yes	£60,000	£60,000	£15,144.48	£44,855.52	£36,802.70; 04/00721 Hewlett Packard: £8,052.82:04/01885 / Eastgate Market Site, Eastgate Road, Eastville

c. Projects considered at Stage 1 informal meeting and not invited to submit Stage 2 proposal:

No.	Project Name	Delivery Group	Outline £ request	Reason for not inviting to Stage 2
1	2 Metrobus routes pass over the Roundabout	BCC Transport	£250,000 x 2 for 2 stops	costs quoted too high to afford (£500,000 for two stops) and not prioritised
2	New impact surfacing, play equipment and fitness trail for Eastville Park play area	BCC Parks	£146,000	Less costly scheme chosen
3	Hockeys Lane: To remove the ban on the left turn and rephase the traffic lights	BCC Transport	uncosted	Transport advised not feasible
4	Radley Road street trees	Tree Bristol	£25,000	Unable to take forward – too many services under pavements and driveways.
5	Coronation Avenue: plant 6 – 12 street trees	Tree Bristol	£24,891.28	consultation around build-outs and pits would be extensive and it's unfeasible to expect these could be planted this coming season
6	Stoke Park Primary School: Purchase equipment	Stoke Park Primary School	£5,000	insufficient funds – potential to fund via Academy
7	12 people from the local area to gain a qualification in Early Years practice	Filton Avenue Nursery and Children's Centre	£55,000	Not eligible CIL expenditure
8	half the development costs and 10% of the build costs of in a new Community Centre	Bristol Community Land Trust	£76,272	insufficient funds
9	Stoke Park Primary: The project is to enhance the entrance and provide signage	Stoke Park Primary School	£2,000	insufficient funds
10	reduce the wide grass verges to create more on road	BCC Transport	£20,000	insufficient funds

	parking			
11	Replacement tree planting using 10% of all CIL FUNDS available to the area committee	Tree Bristol	£18,365.04	insufficient funds

5. CIL and Section 106 Monies available to Area Committee 3 at 31st August 2019

a. CIL available:

At the end of August 2013 there was a total of £ £423,698.55 available to Area Committee 3; of which £76,968.85 is committed to approved projects.

This leaves a total of **£346,729.70** available to allocate. **See Appendix 1**

b. Pre-commitment of future CIL receipts:

i. Area Committees may wish to approve funding for a Stage 2 Proposal by pre-committing 'still to be received' CIL funds to its delivery. This would mean that any project which was approved in this way would be the priority to receive all incoming CIL until such date as its approved funding allocation was accumulated in CIL receipts by the Planning Obligations Manager.

ii. Because of this these projects would not be able to receive a Funding Agreement, start any work which relies on CIL funding or receive any access to funding until the full CIL monies is accrued.

iii. This means that the Area Committee will need to be very clear which project(s) are its priorities for immediate action to support with currently-available CIL and which it is prepared to subject to delayed start by approving funding through pre-commitment.

iv. The rate at which CIL is paid to the Council is unpredictable and therefore the delayed start for these projects is similarly impossible to predict.

v. Pre-commitment of future CIL income will impact on the Area Committees ability to consider new proposals in future years

c. Section 106 available:

i. At the end of August 2019 there was a total of **£198,323.05** uncommitted Section 106 agreement monies available for AC3. **See Appendix 2**

ii. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.

iii. The Area Committee asked at its informal meeting for any potential S106 contributions which could be applied to its priority Stage 2 projects to be identified. These have been included at Item 4b above.

v. The Committee is asked to note the expiry dates of one of the current S106 contributions and that a decision will need to be made to make use of this funding for relevant projects at future formal Area Committee meeting or they risk losing the funds. The at-risk S106s below has been included in Projects 5 & 10 at Item 4b:

Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Time Limit	The provision of Environmental Improvements in the vicinity of Gainsborough Square
12/05495 / Gleeson House, Goffenton Drive, Fishponds	Richard Ennion (Horticultural Services)	£24,891.28	12 Aug 18	The provision and maintenance of Tree Planting within a one mile radius of

	Manager)			Gleeson House
14/00897 / Cameron Walk / Gainsborough Square Junction, Lockleaze	£11,588.09	6 Dec 19	'The provision of environmental improvements in the vicinity of Gainsborough Square'.	14/00897 / Cameron Walk / Gainsborough Square Junction, Lockleaze

6. 2019 Stage 2 Full Project Proposals: for decision

Proposal 1: Greenbank View steps improvement

Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Space Service
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)
Local unitary authority serving the City of Bristol.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): To make Royate Hill LNR more accessible to visitors of all abilities by creating a new path and steps. The construction of 43m of pathway including up to the bank and onto the old railway. Path and steps will be edged with timber including timber risers on the steps. The path steps will be surfaced/ dressed using compacted stone chippings to dust over permeable membrane. ii. where will it be delivered? Royate Hill Local Nature Reserve

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

To make Royate Hill LNR more accessible to visitors of a range of abilities by creating a new path and steps

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Since Avon Wildlife Trust stopped managing the site about 7 years ago. In 2018 and 19 the Friends of Royate Hill Local Nature Reserve have been tackling the overgrowth of scrub vegetation on the local nature reserve, with the aim of improving the habitats by preventing succession and enhancing the grassland and biodiversity; and improving both physical and intellectual access to the site. They have widened the path along the top of the site and cleared bramble creeping along the viaduct, and would like to improve the steps to the site at Greenbank View, and to create steps within the reserve at a more formal entrance at the Clay Bottom end (there is currently no formal access at this end, simply a muddy scramble up a steep bank). They have been are working with Parks Development Officer and have obtained quotes from Parkwork for the new path and steps to the main path essentially following an informal path created by regular footfall.

ii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

By improving access to this important local wildlife site for visitor with a range of abilities.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
Please use SMART Indicators and concrete proposals to evidence achievement.

This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved access to park and green space	Numbers of people with different physical abilities using the site	Survey and feedback on social media

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories. See **Appendix 1** for the table template and see the Guidance for information about how to complete it

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	y

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The improved access will make it possible for greater range of people with different physical abilities to visit the site.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

BCC Parks and ParkWork have already been working with Friends Group to help improve physical access to the site by creating paths and steps and clearing vegetation (see section 2di). BCC Parks will continue to engage with the Friends Group to improve physical and intellectual access as resources allow.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City council – Parks and Green Space Service		
Have you got their permission to deliver this project?	Yes	X	No
If “yes” please provide contact details	Name: Keith chant, Parks Assets and Project Manager Tel: email only Email: keith.chant@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC Parks have an excellent track of delivering a range of small and large scale community focussed projects on time, to budget and to a high standard using a range of expertise, knowledge and experience.

The project will be delivered by a dedicated project officer.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	20/21	21/22	21/23						
Key Milestones:									
Project Work up		X							
Approvals 6 months		X							
Procurement		X							
Delivery			X						
Handover			X						

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Build cost	£1,700	£2,100							£2,100
10 % Contingency	£170								
10% project Management	£187								
A. Total Project Capital Totals	2057	2100	0	0	0	0	0	0	2100
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	2057	2100	0	0	0	0	0	0	2100

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The project will improve an informal route into and through Royate Hill LNR. This will improve access for most potential users	No	No	No	None are anticipated	N/A
Age Older and young people	The project will improve an informal route into and through Royate Hill LNR. This will improve access for most potential users	No	No		None are anticipated	N/A
Disability	The project will improve an	No	No		Not adverse effects but the	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people	informal route into and through Royate Hill LNR. This will improve access for most potential users. However the fact that there are steps along the route mean it cannot be fully accessible.				fact that there are steps along the route mean it cannot be fully accessible	
Race Black & Minority Ethnic people	The project will improve an informal route into and through Royate Hill LNR. This will improve	No	No		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	access for most potential users					
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	The project will improve an informal route into and through Royate Hill LNR. This will improve access for most potential users	No	No		None are anticipated	N/A
Pregnancy and maternity	The project will improve an informal route into	No	No		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	and through Royate Hill LNR. This will improve access for most potential users					
Religion or belief	The project will improve an informal route into and through Royate Hill LNR. This will improve access for most potential users	No	No		None are anticipated	N/A
marriage and civil partnership	The project will improve an informal route into and through Royate Hill LNR.	No	No		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	This will improve access for most potential users					
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	The project will improve an informal route into and through Royate Hill LNR. This will improve access for most potential users	No	No		None are anticipated	N/A

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2020
50%	Project will not proceed, need to resubmit new proposal in 2020

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Budget costing by Parks and Green Space Service
How did you choose your final quote?	Budget costing by Parks and Green Space Service
How have you calculated your revenue/maintenance costings?	Maintenance costs will be added to anything funded by CIL that is additional to the existing service provision
Please provide evidence of the quotes you've obtained	Budget costing by Parks and Green Space Service

Page 29

n.	Summarise below how much you are requesting			
	CIL	£2,100		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 2: Eastville Park play area: New impact surfacing, and play equipment

Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Space Service
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Local unitary authority serving the City of Bristol.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): The provision of new impact surfacing, and play equipment for Eastville Park play area. The park has slowly been losing equipment and is very tired after many decades of service. The new equipment will be to a higher safety specification with new impact surfacing that is more sustainable. The CPG will incorporate all of the essential play elements which are swinging, sliding, rocking, climbing and rotating. This will also be wheelchair friendly access and paths. The total cost of refurbishing the existing CPG and providing additional play items is estimated to be around £250,000. The contribution towards replacing / new equipment requested by the group is £108,000 CIL including 10% contingency and 10% project management costs. The match funding being offered towards this bid is a total of £22,882 (consisting of the underspend from Eastville Multi Use Games Area project of £13,882.48 and £9,000 held in Friends of Eastville Group bank account. The bid and matching funding will provide a substantial part of the play equipment needed for Eastville Park to cope with the anticipated increase in demand at a time when a new catering kiosk and toilets are being provided.

ii. where will it be delivered?

Eastville Park Childrens Play Ground

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:
The Improvement of the existing Eastville Park CPG by the provision of new impact surfacing, and play equipment. The park has slowly been losing equipment and is very tired after many decades of service. The new equipment will be to a higher safety specification with new impact surfacing that is more sustainable and will improve safety. It is likely that the funds will provide one or more new large items of equipment in the extensive area available within the CPG.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

The childrens playground at Eastville Park is in need to modernisation for the younger age groups, improved inclusive access in the form of hard surface paths to “open up” the available space for access to new and expanded play offering through additional play items catering for the older age groups.

The CPG is very likely to see an increase in popularity due to the electric charging hub, new toilets and a catering kiosk which should be operational by autumn 2019.

The play area is close to new development for sports, new homes and an electric vehicle charging hub increasing park use. A 2017 survey by FOEP showed that local people area want new play equipment, café and toilet facilities in Eastville park. The proposed play-area restoration will meet play needs.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The Improvement of the existing Eastville Park CPG by the provision of new impact surfacing, and play equipment resulting in greater use of Park and facilities by local people and their children.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase use and enjoyment of the Park by local people	Numbers of adults and children using the Park	Survey and social media positive feedback and reduced number of complaints
Outcome 2	Provision of enhanced facility	Numbers of children using the Park and surface.	Survey positive feedback from social media and reduced number of complaints
		Good safety records of equipment	Play inspections reports
		Longevity of equipment	Play inspections reports

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories. See **Appendix 1** for the table template and see the Guidance for information about how to complete it

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	y

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The play area will have inclusive equipment for all ages and abilities, incorporating all of the essential play elements which are swinging, sliding, rocking, climbing and rotating. This will also be wheelchair friendly access and paths.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

BCC have been working the Friends of Eastville Park including the successful installation of Multi Use Games Area.

The existing play park is a hub where people of all backgrounds and colour meet let their children play together. Children that experience play with others who may not look similar or speak the same language learn not to discriminate, and to co-operate with each other at an early age.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City council – Parks and Green Space Service		
Have you got their permission to deliver this project?	Yes	X	No
If “yes” please provide contact details	Name: Keith chant, Parks Assets and Project Manager Tel: email only Email: keith.chant@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Page 35

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC Parks have an excellent track of delivering a range of small and large scale community focussed projects on time, to budget and to a high

standard using a range of expertise, knowledge and experience.

The project will be delivered by a dedicated project officer.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	20/21	21/22	21/23						
Key Milestones:									
Project Work up		X							
Approvals 6 months		X							
Procurement		X							
Delivery		X							
Handover		X							

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Build cost	£108,154	£108,000		22,882	Underspend on MUGA project and FoEP				Build cost
10% Contingency	10,814								10% Contingency
10% Project Mangement	11,914								10% Project Mangement
A. Total Project Capital Totals	130882	108000	0	22882	0	0	0	0	130882
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income

Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	130882	108000	0	22882	0	0	0	0	130882

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The play area will be designed to attract all potential users.	No	No	The project will significantly improve an existing play area and in doing so it will fulfil its role as	None are anticipated	N/A
Age	Yes. The project	No	The new play area		None are	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
<p>Older and young people</p>	<p>specifically provides for children and young people. By offering an improvement to the existing play area it is expected that the completed scheme will attract more visitors more frequently than previously.</p> <p>The play area will cater primarily for children from ages 2-12 but elements</p>		<p>will offer greater variety and the uplift in quality may result in an advance in equality of opportunity.</p>	<p>a strategically important and attractive facility for the wider community. The nearest comparable play space is 1.3km distant.</p> <p>As a free-to-use facility accessible all year round, we would anticipate the play area will attract more visitors generally and there is the</p>	<p>anticipated</p>	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>will likely be used by older children.</p> <p>It is common for pre-school children to be looked after by grandparents. The facility is likely to be more attractive to this group to visit and bring grandchildren. This is enhanced by the adjacent car parking and toilets soon to be installed.</p>			<p>potential for it to act to foster good relations both between people who share a protected characteristic and to improve good relations between different groups in the city.</p>		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disability Disabled people	Yes. The redesigned play area and play equipment installed will respond to the needs of disabled children and disabled parents/carers of children and significantly enhance the experience currently offered at the park.	No	Yes. Play equipment will be chosen that specifically supports use by disabled children.		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Race Black & Minority Ethnic people	The play area will be designed to attract all potential users. The play area serves the ward of Ashley. This ward has a higher population of black and minority ethnic residents, 34.6%, than the Bristol average of 16%. The project funding would	No	No		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	benefit all communities but the higher numbers of black and minority ethnic residents in comparison to Bristol as a whole suggests that there will be a particular positive benefit from the project.					
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and	The play area will be designed to attract all potential users.	No	No		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Transgender + people (LGBT+)						
Pregnancy and maternity	N/A	N/A	N/A		N/A	N/A
Religion or belief	The park and play area directly serves the Eastville ward. Within the ward there is a significantly higher population of Muslims, Hindus	No	No		None are anticipated	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	and Sikhs than in Bristol generally. The project funding would benefit all communities but the higher numbers of residents that are Muslim, Hindu and Sikh suggests there will be a particular positive benefit from the project.					
marriage and civil partnership	N/A	No	N/A		N/A	N/A
Other relevant communities of	The play area will	No	Play areas are free		None are	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	be designed to attract all potential users.		to access, strategically located and as an upgraded facility will be an attractive offer for local residents and those from the wider community. There is <i>potential</i> for this to advance equality of opportunity but this is not guaranteed.		anticipated	

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may proceed with reduced scope
30%	Project may proceed with reduced scope need to resubmit new proposal in 2020
50%	Project may proceed with reduced scope, need to resubmit new proposal in 2020

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Budget costing by Parks and Green Space Service
How did you choose your final quote?	Budget costing by Parks and Green Space Service
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	Budget costing by Parks and Green Space Service

n.	Summarise below how much you are requesting			
	CIL	£108,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 3: 252nd Scouts Bristol: A new scout hall and landscaping of the grounds

Page 48

Section 2a. Name of your group or organisation: 252nd Scouts Group Bristol
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
The Fundamentals of Scouting State: “Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Cooperation - We make a positive difference; we cooperate with others and make friends.” As a scouting community we adopt and promote these Fundamentals we also extend them to the wider community and create a safe inclusive environment for all.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): Please find attached copy of a comprehensive full project plan delivered for us free of charge by James Hegarty. This is our ideal vision. We

can break the project down into sections for both for delivery and financial purposes.

- Rebuilding Scout Hut on the existing footprint to create a multipurpose building with an improved environmental impact. Including improved facilities such as storage, recycling facilities and accessibility
- Landscaping and making the grounds fully accessible.
- Creating outdoor exercise areas, all weather pitch, and places for meeting – community fire with tiered seating.
- Creating an outdoor camping space including tents and other structures

It is our intention to use volunteers and members of the Scouting and local communities to help deliver the project. We already have commitments from skilled contributors including legal advisors, an Architect and trades people.

ii. where will it be delivered?

The project will be delivered on site at Stonechat Gardens, Stapleton, Bristol BS16 1UQ

The project will be delivered on time, on budget. The project will require input from those who will benefit from its existence, therefore the scouting community using the hall will offer their skills and time in delivering the project as well as those renting the facility. Skilled help has been offered free of charge as have donations of equipment and white goods for the hall.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

There is a need for safe accessible space in the area. This environmentally efficient and sustainable space will provide an area which can be used for indoor and outdoor events. The space will create opportunities for the scouting and wider community to take part in experiences not previously available to children and young people in the area. The space can be used by other community groups and charities including disability camping, scouting, forest schools etc, some of whom are already using the facilities although less than desirable at present.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:

The existing structure and grounds are in desperate need of development. Over the years the Scout Group has managed to update & repair the current facilities in order to remain compliant and safe. Uncharged for resources, time & expertise from volunteers, the local business community & the wider scouting community have enabled us to “make do”. This includes repainting the toilets, installing a hot water system and refitting a donated kitchen as well as constant maintenance of outside play facilities and the grounds. The basic facilities and accessibility of the site are becoming a problem not to mention the fact that the building itself has an EPC rating of below that which is acceptable, (Please see letter and certificate attached)

- What evidence of these demands is there?

We have included a testimonial from one of our tenants, the Out There Kindergarten explaining the impact the rebuild would have on their business. Also included is a statement from a private hire for a birthday party to demonstrate the potential for diversity the site has.

Examples of missed opportunities to expand our outreach and income include enquiries from The Natural Resilience Project and a womens refugee group. Both organisations enquired about using the space but on further inspection decided that the facilities were not fit for purpose and found space elsewhere.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The space will be safe, environmentally friendly and accessible. Allowing all groups using the facilities to maximise the benefits. Outdoor use will enable marginalised groups otherwise unable to enjoy experiences to do so. The facility will grow income enabling self-sufficiency and enable the tenants to offer more varied experiences.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

The project requires S106 funds for the following purposes:

- To provide/improve outdoor exercise, camping and community spaces
- To provide outdoor lighting
- To provide better recycling facilities which can be used by the wider community
- To provide improved storage for community events (food collections, clothing drives etc)
- To provide/improve landscaping and open space, including tree planting.
- To facilitate relocation during refurb if necessary or provide temporary structure to continue our commitments.

The 252nd Scout Group will endeavour where possible to recruit scouts and community volunteers to reduce costs, donations from local Trusts and funding streams are being actively sought.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
 Please use SMART Indicators and concrete proposals to evidence achievement.
 This will be followed up in Project Monitoring

159052

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	A safe, accessible and efficient Scouting/Community Hall will enhance the experience of those currently using the space. This will enable the 252 Scout Group to reach out with confidence to other local communities.	Beavers, Cubs, Scouts and Explorers will be able to expand their membership and accommodate young people with more complex needs.	Increased and diversified membership numbers (scouting)
		The facilities will encourage rentals from groups previously unable to use the space due to safety or accessibility issues.	Increase in the amount and diversity of long -term and individual rentals. ie Forest School, Disability Camping. Local elderly community groups.
		Increased rentals will enable the 252 nd Scout Group to share the space with other	Increased income can be used to pay for inclusive events for the wider community.

		members of the community free of charge.	
Outcome 2	Safe, accessible and exciting grounds will enable members of the community previously unable to access these facilities in their area to exercise, camp and share	Attracting/engaging new and marginalised groups to use the space	We will be able to evidence the diversity of the people using the facilities and the increase in those numbers.
Outcome 3	The existing building is currently rated below G for efficiency and environmental impact. A new building, improved grounds and recycling facilities will have a huge impact and greatly enhance efficiency of facilities.	An environmentally friendly building.	A vastly improved environmental impact report. Lower water consumption and increased recycling.
		Energy Efficiency	Reduced utility bills. Increased use of the building by those otherwise unable to due to heat and facility restrictions.
		Less noise pollution during larger events. Impacting immediate neighbours.	The new building will be A rated and suitably soundproofed. We will also be able to canvass the local community to ensure them that noise levels will only be loud during pre-approved times/events.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010

Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories. See **Appendix 1** for the table template and see the Guidance for information about how to complete it

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment completed and attached	Tick to confirm X
---	----------------------

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

At present the site is not fully accessible and this is one of the most important reasons for undertaking this project.

Please see attached plan for the proposed build which shows that the site will be accessible and compliant, this includes:

- Entrance ramp front and back
- Wider doors
- Toilet facilities
- Landscaping

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Please find attached the Scouting Association's Equal Opportunities Policy.

The Scout Association opposes all forms of prejudice and discrimination, including racism, sexism, homophobia, biphobia and transphobia. All Scout

Groups, as independent charities, have a duty to comply with relevant equalities legislation.

In its accordance the 252nd Scout Group adheres to and extends its reach to the wider community as well as its scouting membership and will seek to include any and all volunteers and skilled workers in delivering this project.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council (please see covering letter)		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Bristol City Council c/o City Hall Tel: Email:		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Page 55

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

We have already sought professional help in delivering the project plan. This service and the attached drawings have been provided free of charge. We have assembled a committee to deliver the project and have currently recruited:

A Project Manager
 Buildings Inspector
 Professional Trades People
 A large network of volunteers (it is a requirement of Scouting membership that our young people and volunteers contribute to community projects)

All of the above have offered their help free of charge. We will use their skills and knowledge to recruit paid professionals where necessary.

In addition to this voluntary and commissioned help we will be seeking skilled help and guidance through The Scouting Association skill set.

Section 4c. Delivery timetable and key events/activities:
 Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	Month 1-3 2019	Month 4-6	6-12
Key Milestones:	Landscaping & accessibility to grounds	Demolish existing building. Implement and establish temporary facilities for tenants and groups	Build new premises and reopen facilities.

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Professional Services	£25,000	25,000							25,000
Landscaping, carpark , bell tents etc.	£35,000	35,000							35,000
Build cost	£356,000	140,000				216,000	TBA	TBA	356,000
A. Total Project Capital Totals	£416,000	200,000				216,000			£416,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	£416,000	200,000				216,000			£416,000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The entire project has been designed to improve the space and facilities for all groups and to improve community cohesion. The 252nd Bristol Scout Group uphold the Scouting Associations Equal Opportunities Policy and actively seek to make adjustments where necessary for any and all equalities groups. This is a vital part of the reason for updating our facilities to ensure the comfort and address the needs of those with	Yes. The 252nd Bristol Scout Group does not tolerate unlawful discrimination, harassment or victimisation and insist that other groups using the facilities also adopt and enforce these values. https://members.scouts.org.uk/supportresources/4613/reasonable-adjustments?cat=377,837&moduleID=10 The project will enable us to continue	Yes. Scouting is an inclusive, values-based movement and membership is open to all those who share our fundamental values. The 252nd Bristol Scout Group adheres to a Scouting for All Policy https://members.scouts.org.uk/supportresources/search/?cat=377 and requires that each group adheres to these policies. The project will enable us to continue this practice for all groups including Women & Girls	Rebuilding and redesigning the hall and grounds is intended to deliver positive benefits to all groups. The space will be safe and accessible. Allowing all groups using the facilities to maximise its benefits. The space will be available for use by any community and/or scouting group in Bristol and the surrounding areas provided the correct procedures are followed and scouting values are upheld.	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	protected characteristics. Specific inclusions for Women & Girls will include: Improved facilities for changing, feminine care and privacy are included in the plans. Inclusive shared community spaces.	this practice for all groups including Women & Girls				
Age Older and young people	Please see statement above. Specific inclusions for Older people will include: Significantly improved accessibility and lighting inside and out. Inclusive shared	Please see statement above. The project will enable us to continue this practice for all groups including Older & Young People.	Please see statement above. The project will enable us to continue this practice for all groups including Older & Young People.		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	community spaces. Improved exercise facilities. Specific inclusions for Young people will include: Improved and play and exercise facilities. Inclusive shared community spaces.					
Disability Disabled people	Please see statement above. Specific inclusions for Disabled people will include: Significantly improved accessibility and lighting inside and out. Inclusive shared community spaces.	Please see statement above. The project will enable us to continue this practice for all groups including Disabled People.	Please see statement above. The project will enable us to continue this practice for all groups including Disabled People.		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Race Black & Minority Ethnic people	Please see statement above.	Please see statement above. The project will enable us to continue this practice for all groups including Black & Minority Ethnic people.	Please see statement above. The project will enable us to continue this practice for all groups including Black & Minority Ethnic people.		No	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Please see statement above.	Please see statement above. The project will enable us to continue this practice for all groups including Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Please see statement above. The project will enable us to continue this practice for all groups including Lesbian, Gay, Bisexual and Transgender + people (LGBT+)		No	N/A
Pregnancy and maternity	Please see statement above.	Please see statement above. The project will	Please see statement above. The project will enable us		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
		enable us to continue this practice for all groups including pregnant women and parents on maternity leave.	to continue this practice for all groups including pregnant women and parents on maternity leave.			
Religion or belief	Please see statement above.	Please see statement above. The project will enable us to continue this practice for all groups irrespective of religion or belief set.	Please see statement above. The project will enable us to continue this practice for all groups irrespective of religion or belief set.		No	N/A
marriage and civil partnership	Please see statement above.	Please see statement above. The project will enable us to continue this practice for all groups irrespective of	Please see statement above. The project will enable us to continue this practice for all groups irrespective of marital status.		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
		marital status.				
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	Please see statement above.	Please see statement above. The project will enable us to continue this practice for all groups including pregnant women and parents on maternity leave.	Please see statement above. The project will enable us to continue this practice for all groups including pregnant women and parents on maternity leave.		No	N/A

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Improve and update external accessibility and grounds

30%	As above plus new toilet and kitchen facilities
50%	As above plus improved storage and reduced environmental impact and facilities

Section 4f. How have you arrived at your project costs?

Have you:

As the project requires more funding than we can apply to BCC for we will be seeking matched funding from the private sector. As a result we have obtained guideline costs as laid out in the attached proposal. We will be going out to tender when we have secured funding with the knowledge of how much of the project we are able to commit to. When we are able we will approach the project in the following way:

	Describe your approach
Obtained a range of quotes?	We will source quotes from three independent construction companies as well as BCC
How did you choose your final quote?	We will choose our preferred quotes based on expert advice from our project manager and committee members with over 50 years combined experience in and running a construction company. Our choice will be based on commitment to delivering the project on time within budget and adhering to our policies and vision.
How have your calculated your revenue/maintenance costings?	Calculations are based on the attached proposal for rebuilding.
Please provide evidence of the quotes you've obtained	Please see attached proposal with outline costs. We will endeavour where possible to reduce the cost of the project with competitive trades people and volunteers as well as donations.

n.	Summarise below how much you are requesting	
	CIL	£200,000
	S106 (complete table below)	

	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 4: Hillfields Community Hub

Section 2a. Name of your group or organisation: Hillfields Family & Community Trust
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
HF&CT is the only third sector organisation in Hillfields and the Hub is at the geographical centre of the estate and is the only user led, non-denominational community building. Together they are key to positively engaging with all groups living in the local community. The Hub raises revenue to financially sustain itself by leasing space to community groups, local residents and businesses with a community focus, who provide youth services, sports sessions, specialist groups for disabled young people, groups focusing on older people, therapeutic work with young parents and their children, and social events for members of the Hillfields community.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): We want to refurbish the building to ensure it is accessible, sustainable and functional, in order to improve the quality of life for the 4,760 people living in Hillfields, including people with protected characteristics. The grant will ensure the building: 1. Is accessible for the whole community including vulnerable people, BAME groups and people with disabilities by:

- a. Replacing the outdated wheelchair accessible lift, with a lighter more reliable alternative platform lift. (see provisional sketch).
 - b. Redesigning the snack bar area with a lower counter-top section for people using a wheelchair.
 - c. Installing an upstairs toilet for people with restricted mobility medical issues.
2. Has a lower environmental impact by:
- a. Installing suspended ceilings throughout to retain heat (currently no insulation & metal roof).
 - b. Replacing the outdated and inefficient heating system, with a modern cost-effective alternative.
 - c. Replacing single glazed polycarbonate windows with double glazing throughout the building.
3. Is functional and financially viable by:
- a. Repairing the leaking FRONT metal roof.
 - b. repurpose unused space to accommodate Hillfields football club and build wheelchair accessible space for sports engagement.
 - c. Reconfigure 3 spaces installing stud walls to create working and letting spaces with wheelchair access.

ii. where will it be delivered?

Hillfields Community Hub

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, of infrastructure:

HF&CT are working in partnership with Bristol & Bath regional capital to build 6, two bedroom houses and 4 flats on the land to the side of the Community Hub. The land has already been reserved for community development by Bristol City Council. This work is essential for the growth and development of Hillfields.

In order to redevelop the land, the adjacent building, currently used by Hillfields Football club (HFC), will need to be demolished. CIL funding will refurbish an unused space at the Hub providing access for wheelchair users, shower rooms, improved wheelchair accessible toilets, changing facilities. This will also provide the basic requirements HFC need to play in a league, as well as creating revenue for the building from currently unused space.

HF&CT are seeking funds from Homes England to cover the costs of getting the housing project to the point of laying the first brick. The homes will be exclusively owned by HF&CT and ownership of the assets will provide housing for older people and people with disabilities in Hillfields. The building project will also ensure that HF&CT has a sustainable income in the longer term without the need for grant funding.

Operation or maintenance of infrastructure:

The CIL funding we are requesting will help make the building operational as a community Hub by improving the infrastructure. A report carried out by Bristol City Council in ahead of the CAT stated that

'The property has suffered from the absence of an adequate maintenance regime by the Council and significant damage has occurred' (BCC January 2018)

Although the wheelchair accessible lift has been maintained it is old, unreliable and has seen disabled people trapped inside, parts are expensive and difficult to source. The gas heating system is also outdated, parts are difficult to find and it is extremely expensive to run.

The internal spaces need to be redesigned to enable multiple letting spaces with wheelchair access. The meeting rooms would be redesigned to be sound-proof to allow for confidential meetings or sensitive work with vulnerable people. The only toilets in the building are located on the lower floor, so people on the upper floor with a poor health or disabilities, need to use the unreliable lift or stairs to access toilet facilities. The funding would install a gender neutral toilet on the upper floor to provide

independence or equality of opportunity.

And/Or:

ii. address the demands that development places on the Area Committee area:

- There will be extra demands placed on the capacity on the staff to manage the refurbishment, in addition to managing the building, its staff and community development in Hillfields.
- There will be a loss of income while the building refurbishment takes place as well as disrupting services in Hillfields

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

We have applied for funding for:

- Additional staff time to manage the impact of the project on users and the community.
- An architect who will plan the spaces in line with legal requirements for disability access and help to future proof the redesigned spaces. The architect will also act as liaison between the builders and management staff.
- The lost revenue for the building

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
 Please use SMART Indicators and concrete proposals to evidence achievement.
 This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Accessibility: 700 people annually, including people with protected characteristics, will participate in a wide range of community and voluntary activities at the hub	70% of participants asked will say that people from different backgrounds get on well together in their local area. (Cohesion)	70% of people who attend activities at the hub will state that people from different backgrounds get on well together in their local area. (Cohesion)
		70% of people will feel that they belong to their neighbourhood	70% of people who attend activities at the hub will say that they belong to their neighbourhood
		70% of people will feel they	70% of People who attend activities at the hub will say they can

		can influence decisions in their locality	influence decisions in their locality
--	--	---	---------------------------------------

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment completed and attached	Tick to confirm X
---	----------------------

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum
An intrinsic part of the application is to provide disability access not just for wheelchair users, but for people with a wide range of disabilities including learning disabilities and age related medical issues. We have consulted building users about the plans for the space and how their groups would benefit. Consultations have taken place with WECIL, Bristol Bears (who provide wheelchair rugby), the over 50's painting group and young

people with disabilities from generic youth groups. For example;

The only toilet facilities in the building are on the lower floor and most activities take place on the upper floor. We have been told that this makes it difficult for people with disabilities to access toilets quickly when they need to and often prevents people using them independently. Therefore, the application includes a proposal to refurbish the wheelchair accessible toilets on the lower floor, remove the current obsolete lift and replace with a platform lift and build an accessible toilet on the upper floor to ensure that people can use a toilet on the same level.

All parts of the refurbishment have been discussed with user groups and with disability in mind.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

HF&CT records equalities data for all service users, staff and members to ensure that the service is accessible by all communities and groups with protected characteristics. The plans have been drawn up with input from groups using the hub whose work is specifically with people who have a range of disabilities.

HF&CT has a membership of 70+ people from the local area who have been consulted about the plans to refurbish the building. The membership is open to anyone interested in the work that HF&CT does at the hub or in the wider community.

An article about the plans for the building will feature in the August addition of the Fishponds Voice and people will be invited to contact the managers of the project to discuss any aspect of the work and get involved with the project.

Section 4. **Project Delivery Details**

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership

Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No	We have informed the BCC link officer and he has stated he is happy to provide permission for the work.
If "yes" please provide contact details	Name: Grahame Bradshaw Tel: 0117 9222000 Email: Grahame.Bradshaw@bristol.gov.uk			
If "no" please state when you will know .				
	Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

If we are granted the full amount we have factored in funding for Carlton Bodkin from <http://www.practical-architects.net/about> to support us through the refurbishment.

Carlton Bodkin will draw up accurate plans for the refurbishment project, based on the rough drafts we have created based on the needs of the building users, including users with protected characteristics. He will design spaces and environments that function well, are sized appropriately. The designs will also include changes to electrical, plumbing, and lighting systems and support us through the necessary planning permissions associated with a new design layout. Practical Architects will also serve as our advocate with contractors throughout the building work to ensure that it is completed to plan.

The staff of HF&CT have 17 years of experience managing budgets of nearly 1.3 million pounds of funding throughout their career with projects up to £250,000 at one time. HF&CT use an online accounting system that is shared with Bristol Community Accountancy project, so that recording income and expenditure is accessible to both projects at all times and communication relating to accountancy is simple.

HF&CT also have a positive relationship with the users of the building, so that lines of communication about the redevelopment are already in place.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Month/Period/ Year:	November – January 2019/2020	February – March 2020	April 2020	June 2020	August 2020	September 2020
Key Milestones:	Conformation of funding	Secure builders	Building Works begins	Collate paperwork for the project Invoices, receipts etc	Ensure all invoices are paid ready for the end of year accounts	Complete end of funding feedback
	Engagement with Practical Architects to draw up final plans	Secure specialist services	Building closed to users	Complete accounts for the project		
	Plan agreed & Permission sought	Specified internal Walls and doors removed	Old Lift removed			
	Send out a time-line & information to service users about the work that will take place	Stud Walls installed	New platform Lift Installed			
		Lower level Toilets refurbished	Upstairs toilet installed			
		Replace windows & doors	Finishing and decorating Complete			
		Central Heating systems replaced	Fire, water, safety checks complete			
		Kitchen refurbishment	Open the building to users April 30 th			

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Support Costs	24,000	200,000		6,000	John James	50,000	Sports England	August 19	
External									
Specialist Access	7,000						£50,000 from sports England for the refurbishment of the sports hall roof and internal space is not included in this application but part of the overall budget.		
Roofs & Rainwater Goods	5,050								
External Walls	7,150								
External Security & Feature Lighting	2,150								
External Doors	3,635								
Access / External Areas	2,300								
Internal									
Entrance Lobby	675								
Main Activity Area	55,000								
Meeting Room	1,500								
Offices	1,720								
IT Suite/Meeting Room 2	890								

Kitchen / Storage Cupboard	6,730								
Art Room	5,610								
Music Room	3,900								
Rear Fire Escape	1,250								
Store Cupboard in Sport Hall	1,030								
Crèche/Sensory Room	3,150								
Therapy Room	550								
Central Lobby / Stairs	3,800								
General All Areas	52,600								
Toilet & Showers	8,700								
Asbestos Report	960								
Fire Precautions	650								
A. Total Project Capital Totals	200,000	200,000		6,000		50,000			256,000
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	200,000	200,000		6,000		50,000			256,000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	CIL funding will: Enable HF&CT to redesign the internal space to allow young parents and their children accessing the therapy service more discreet access to the building, thus protecting their dignity and privacy. Provide an inviting space that looks	CIL funding will ensure the building will: The redesigned space will ensure that the meeting room is sound-proof and groups attended by women and girls will not be overheard thus protecting their dignity and privacy encouraging them	CIL funding will ensure the building will: Remain operational to provide a space for Wicketz a cricket club working with young people 11 to 16. Wicketz work specifically with young women to teach them to play cricket which is	CIL funding will: Ensure the space will continue to address the rise of girl gangs in Hillfields area and the issues this raises with members of the community. The hub is used for liaison work with young women involved, the police, schools,	The CIL Grant will provide funding to refurbish the building this will disrupt services for people who regularly use the building and reduce the income from those groups who would not be paying for the space The extra work	The CIL Grant will provide funding to refurbish the building this will disrupt services for people who regularly use the building and reduce the income from those groups who would not be paying for the space The extra work

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	welcoming and feels safe, to develop a sense of belonging amongst women and girls.	to engage in sensitive discussions.	traditionally male dominated sport (Thursdays) Provide a focal point in the community for regular work with groups of young women and girls that promote equality of opportunity	social workers and community mediator. Redesigning the meeting space so that it is soundproof will allow for confidential work such as this to take place safely	involved in managing the issues arising from refurbishing the building would increase the workload of building managers	involved in managing the issues arising from refurbishing the building would increase the workload of building managers
Age Older and young people	CIL funding will: Provide a new toilet upstairs so that older people who	CIL funding will: Ensure the building remains open and accessible to young	CIL funding will: Ensure the décor is designed to enhance contrast,	CIL funding will: Ensure the building remains open and accessible to young people who attend	Please see above	Please see above

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	are possibly less mobile and need the toilet more swiftly, can use the facilities on the same level that they are working.	people who attend the youth groups every evening. Young people in Hillfields are often experienced as a threat to the community and the reaction to them is often based on stereotypes and discrimination, the hub represents a central point where young people and older people can meet.	to assist people with age related vision impairment or dementia and ensure it is safer. The Hub is a space where young people in most need of support to improve social and economic engagement can meet.	the youth groups every evening. Many of the young people share protected characteristics such as disability as well as social and economic disadvantage.		
Disability	CIL funding will:	CIL funding will:	CIL funding will:	The planned	According to our	According to our

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people	<p>Update and improve the old and worn disability access toilet downstairs ensuring it is easy to use and accessible</p> <p>Install toilet facilities upstairs with emergency call equipment</p> <p>Remove the lift that is old and difficult to repair and replace it with a platform lift for wheelchair/disability</p>	<p>Provide people with disabilities with the opportunity to engage in leisure activities alongside others both disabled and non-disabled, to break down barriers address discrimination, harassment and victimisation.</p> <p>Providing the equipment and modifications to</p>	<p>Provide larger than average toilet facilities on both floors for people with a range of disabilities including wheelchair users. Providing extra space for a helper.</p> <p>Redesigning the music room will provide wheelchair access to enable young people to engage</p>	<p>refurbishment and improvement will ensure the people with disabilities will have the access they need and the opportunity to meet and engage with others both in Hillfields and across the city.</p> <p>Reduce the height of the cafe serving area to allow people in wheelchairs to be served refreshments alongside able bodied people at community events.</p>	<p>equalities monitoring the building provides space for groups working with a larger than average number of physically disabled young people, including young people with learning disabilities.</p> <p>The refurbishment of the building will disrupt services for young people</p>	<p>equalities monitoring the building provides space for groups working with a larger than average number of physically disabled young people, including young people with learning disabilities.</p> <p>The refurbishment of the building will disrupt services for young people</p>

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>access to lower floor. Promoting independence and reducing the risk to people becoming trapped. (In discussion with WECIL)</p> <p>Renew wall and woodwork décor is in line with recommendations for people with a sight impairment and impaired cognition ie dark skirting boards to denote floor</p>	local residents with disabilities to enable them to learn the skills to improve their life chances.	<p>in music production facilitated by Creative Youth Network.</p> <p>Ensure all new large print signage to enable people with a sight impairment to see them clearly ensuring visual independence.</p>		for whom regular activities are key and parents and carers are able to have some respite.	for whom regular activities are key and parents and carers are able to have some respite.

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	boundaries and use of different hues for each room.					
Race Black & Minority Ethnic people	CIL funding will: Improve the appearance of the building so that it will be a warm and welcoming place to meet and more psychologically accessible to all parts of the community but more especially people from B&ME groups.	CIL funding will: Ensure that major improvements take place at the Hub so that it remains key to engaging with residents in the development of services and activities that encourage participation. and help to eliminate	CIL funding will: Ensure that the community retains its only non-denominational community space, to enable people to develop inspiring projects that bring together people from all parts of the community including B&ME	Ensure that major improvements take place at the Hub so that it remains key to providing a great environment to get to know neighbours and create strong community ties, fostering a sense of community between people with protected characteristics.		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
		discrimination, harassment and victimisation of B&ME groups.	groups.			
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	CIL funding will: Provide funding to replace some of the old and worn male and female toilets, with singular non gendered toilet cubicles with floor to ceiling walls and doors.	CIL funding will: The funding will address the concerns of transgender people who face intimidation and harassment in gender-segregated facilities, when they are perceived by others to be in	CIL funding will: Provide funding to replace some of the old and worn male and female toilets, with singular non gendered toilet cubicles to provide people with equality of opportunity.			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
		the “wrong” space.				
Pregnancy and maternity	<p>The CIL Funding will:</p> <p>Enable disabled parents and carers to use the toilet upstairs with baby changing facilities, thus eliminating the need to leave the upper floor to use baby changing facilities.</p> <p>Gender neutral toilet facilities will enable opposite sex parents to help their child use the toilet.</p>		<p>The CIL Funding will:</p> <p>Ensure there is a space in the community where mothers hardest hit by the new Welfare Reforms to make a successful transition into working for themselves.</p>			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	For example it is often difficult for a father to take his young daughter to either a male or female toilet.					
Religion or belief	The CIL Funding will: Ensure the building is open and available to engage with people from any religious background or belief system in Hillfields. The building will continue to be used	The CIL Funding will Many people living in Hillfields will not feel able to access or engage in activities held in spaces such as church halls as they are in opposition to	The funding will: Ensure the building is open and available to engage and celebrate religious festivals with their family and friends. Hillfields Community Hub is	Due to the non-denominational nature of the building, people from all religious backgrounds and belief systems are able to access the building and engage in community activities such as the summer fair or		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>regularly by Muslims from Somalia and Turkey, Polish, African and Eastern European Catholics in addition to people of no religious views.</p> <p>The building will be refurbished and will not include any religious imagery or references to such in any part of the building</p> <p>Provide suitable kitchen facilities and</p>	<p>their religious ethos.</p> <p>With recent anti-Muslim views being expressed in Hillfields the Hub offers a space for Muslim people and people from other religious or non-religious background to meet and find common ground.</p> <p>The building will be able to continue providing for small</p>	<p>not associated with any religious denomination, but allows people to gather together for the observance of any religious practices or celebrations such as Eid, Catholic Christening, Holy Communion or Easter parties.</p>	<p>winter celebrations. These events foster positive relations between groups who share protected characteristics and others in the community.</p>		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	bar area to prepare and serve food for cultural celebrations such as Eid and Easter celebrations.	church groups such as 'Family Covenant Church' a Nigerian Christian family church who feel welcome to worship in the space.				
marriage and civil partnership						
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people	The CIL Funding will: Ensure that major improvements take place at the Hub so that it remains open so that it can continue to engage with	The CIL Funding will: Ensure that the Hub is able to continue to provide services for young people in the care of the	The hub provides a space for involving residents in the development of services and activities that encourage participation and engagement.	Attendance at the Hub by children accommodated by the local authority in foster homes, provides the opportunity to foster good relations between children in a safe environment.		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
disadvantaged by economic or social background	<p>young people who are in the care of the local authority.</p> <p>One third of people living in Hillfields fall into the top 10% on the indices of multiple deprivation. With the remaining 2/3 falling into the top 20%. The finding from CIL will ensure that people who are from disadvantaged by their social and economic background, will</p>	local authority alongside young people who are not.	The hub is also central to residents taking social action to address local need, conceiving and implementing an innovative approach to community development that builds skills and create routes out of poverty and social and economic isolation.			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	have access to support to improve social and economic engagement.					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	<p>£20,000 Shortfall -</p> <p>With the reduced CIL funding we would carry out all of the refurbishments listed on the works schedule enclosed, except:</p> <ul style="list-style-type: none"> • Renew external security with green alternative • Treat damp walls (Not sports hall as this will be funded independently) • Replace worn External doors (Not main entrance door that has already been funded) • Remove un-needed railings and render paths safe and level for disability access

	<p>We would apply for Landfill funding for this shortfall using our reserves or some of the granted CIL to pay the fee required to release the funding.</p>
30%	<p>£60.000 Shortfall –</p> <p>With the reduced CIL funding we would carry out all of the refurbishments listed on the works schedule enclosed with the application, except the works outlined above and additionally we would not:</p> <ul style="list-style-type: none"> • Update the art room • Redesign the music room with disability access • Update the creche and make the storage cupboard fit for purpose • Update the main stairs & replace the worn flooring • Replace the Boiler and radiators • Replace the kitchen • Refurbish of both meeting rooms and replace worn flooring • Office Refurbishment (no furniture funding sought elsewhere) <p>We would apply for Landfill funding for this shortfall and additional crowdfunding or an application to the John James Trust. We would request that an amount of CIL funding could be used to release Landfill funding.</p>
50%	<p>£100,000 Shortfall – Please note we have stated what we can do rather than what we would need to drop as above.</p> <p>HF&CT would submit additional funding bids to Landfill of £50,000 and submit a further application to CIL in 2020 if this is possible. This level of funding will reduce the project so that only the following could be provided:</p> <ul style="list-style-type: none"> • Provide a space for HFC with new wheelchair accessible toilets and shower facilities. • Repair the corrugated metal FRONT roof to prevent further water damage to the office spaces. • Replace the redundant lift with a platform lift • Provide toilet facilities on the upper floor

--	--

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Project costs are based on the building inspection report and maintenance summery carried out by 360 Real Estate in 2018. We also have quotes for the specialist work such as installing the platform lift and ensuring the safety of water outlets in the shower room (Legionnaires risk)
How did you choose your final quote?	Best value based on cost, local business and reliability.
How have your calculated your revenue/maintenance costings?	Backfill for lost lettings based on three months income at the current rate. Additional capacity needed for management staff based on current salary calculated on the estimated length of the project
Please provide evidence of the quotes you've obtained	

Page 90

n.	Summarise below how much you are requesting			
	CIL			£200,000
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 5: Gainsborough Square improvements

Section 2a. Name of your group or organisation: Lockleaze Neighbourhood Trust
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)
We are run by local residents, volunteers and dedicated staff who work for the benefit of the people of Lockleaze. We believe that life is better in community, and we support healthy, happy lives by listening to residents, connecting them with each other, supporting access to information, skills and opportunities, advocacy and making great things happen in Lockleaze. Current activities include: <ul style="list-style-type: none">• Running the Hub and Cameron Centre, community centres in the heart of Lockleaze.• Organising/facilitating regular groups and events with a focus on supporting wellbeing and community cohesion.• Community led housing and roof top solar projects• Supporting a network of local organisations that work together for the benefit of Lockleaze.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): We plan to deliver a project to: <ul style="list-style-type: none">• Enhance the street scene. We will work with (social enterprise) Ecomotive to engage local people in designing, building and implementing practical and aesthetically pleasing street furniture in the Gainsborough Square area, for example planters, cycle parking and seating• Bring people together to promote community cohesion. Local residents of all ages and backgrounds will work together to deliver this project – it will be something that they have in common.• Develop individual, practical skills. Local residents will be taught how to design and build the street furniture, thereby equipping/developing skills around DIY, painting, and linking to other DIY or growing projects such as Ecomotive training or Lockleaze Community Orchard.• Enable more people to use the fantastic support services of Lockleaze Neighbourhood Trust and Boing! We plan to implement an awning on

the side of the Hub/Boing! complete with furniture so that families/residents can sit outside in the summer months. This will enhance the local area, meeting Community plan resident needs of more social space and Bristol Local Plan aspirations for a vibrant Gainsborough Square.

ii. where will it be delivered?

In and around Gainsborough Square, Lockleaze.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
14/00897 / Cameron Walk / Gainsborough Square Junction, Lockleaze	£11,588.09		'The provision of environmental improvements in the vicinity of Gainsborough Square'.

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

- Our project will provide more places to socialise. This need was one of the top answers in the Lockleaze Community Plan, researched and written over the past 18 months.
- Bristol's Local Plan sees Gainsborough Square as a local centre and this helps to develop this 'high street' equivalent around the square as a buzzing location in Lockleaze.
- Skills development is also a need in the local area: working with Ecomotive will develop practical skills in a community setting and introduce residents to other learning opportunities locally.
- Involvement and participation in one's community will help increase self-esteem and confidence, and the perception of residents that they can influence the area in which they live.
- Participation in this project will bring people together which will positively impact on isolation and mental health. Lockleaze Neighbourhood Trust has experience of working with socially isolated and those looking to increase their wellbeing.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Within 6 months of project delivery 10% more people <i>engaged</i> life on Gainsborough Square.	10% more people using the services in and around G. Sq	<ul style="list-style-type: none"> • Survey with baseline 6 months prior. • Consultation with shops and other services
		At least 5 new volunteers involved in maintaining the projects on G. Sq	<ul style="list-style-type: none"> • Increased number of volunteers locally
Outcome 2	At least 10 local residents involved in the project to produce new street furniture, showing increased skill levels and also confidence.	10 local residents demonstrating increased practical skills	<ul style="list-style-type: none"> • Questionnaire • Practical equipment built. • Testimonials
		10 local residents with increased confidence levels	<ul style="list-style-type: none"> • Questionnaire • Involvement in other local/non-local groups/activities • Increased number of volunteers locally

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

- The project with Ecomotive will only use accessible venues so that everyone can get involved.
- Gainsborough Square itself is 85% accessible – the project won't take place where it's not accessible.
- The Hub (including *Boing!*) is a completely accessible venue and is used by such groups and the Local Disability Forum.
- We will consult with the Local Disability Forum so as to be completely appreciative of all needs (especially in relation to, e.g., marketing and promotion).

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

- We carried out our community survey (just shy of 700 responses) which consulted a broad section of local residents including many from groups with protected characteristics.
- Social Enterprise, *Boing!*, works with a diverse group including mums and dads, carers and grandparents, breastfeeding support group, Polish parents group and local childminders.
- Lockleaze Neighbourhood Trust consults regularly with its users and partners including the Somali Women’s Group and Local Disability Forum.
- Some of the work will be carried out by Ecomotive, who have a track record of inclusion working with communities esp. BCLT

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	United Communities & Gainsborough Square is Bristol City Council HRA Account but would need to liaise with BCC Highways and BCC Parks			
Have you got their permission to deliver this project?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If “yes” please provide contact details	Name: Tel:			

	Email:
If “no” please state when you will know .	We have provisional permission from United communities for outside space – we asked before the initial application and were told more details would be required if we made it through to the next stage. We will need to confirm with the above. We will need to agree permission with Bristol City Council for seating/planters which we will do after community consultation on design and confirmation of location. Similar projects have been approved in the past (for example planters on Filwood Broadway produced by Re: Work)
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

- LNT has been operating in Lockleaze since 1997 and has been a partner in many of the large local projects (including the building of the Hub, 2011-2014, and the development of Gainsborough Square in 2014).
- It has an experienced staff and also Board of Trustees. 70% of that Board is local.
- Other key partners in the project have lots of experience – Boing! has been in operation since 2011 and its CEO managed the local children’s centre for 10 years which included builds and the work to bring Trinity Academy to Lockleaze.
- Lockleaze Neighbourhood Trust was responsible for the Lockleaze Community Plan which took place over 18 months and is leading the way in terms of the development of the local area.
- It also heads up Lockleaze Network, which comprises approximately 15 organisations of all sizes with a stake in the Lockleaze community.
- LNT has raised and managed funding from a wide range of sources since 1997 and has proven robust internal Quality Assurance processes.
- Ecomotive have experience of delivering community skill development with DIY including supporting self build and self-finish at Bristol CLT Fishponds site (12 homes), and Lockleaze Shaldon Road project. They have recently setup a space in Lockleaze to

support skills development, with lots of opportunities for community learning.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/Year:	10/19	11/19	12/19	01/20	02/20
Key Milestones:	<ul style="list-style-type: none"> Funding received 	<ul style="list-style-type: none"> Receive confirmation permission from United Communities. 	<ul style="list-style-type: none"> Awning implemented 	<ul style="list-style-type: none"> Community engagement results published 	<ul style="list-style-type: none"> Planters, seating etc designed, built and painted etc
		<ul style="list-style-type: none"> Agree contractor 	<ul style="list-style-type: none"> Community Engagement exercise 	<ul style="list-style-type: none"> Receive confirmation permission from BCC 	<ul style="list-style-type: none"> Planting ready for the spring.

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure	Project Funding Sources
----------------------------	--------------------------------

combined Capital & Revenue Totals (A + B)	11588.09	0	11588.09	0	0	0	0	0	11588.09
--	-----------------	----------	-----------------	----------	----------	----------	----------	----------	-----------------

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	<ul style="list-style-type: none"> A lot of younger women and occasionally older girls (teenage parents) use the <i>Boing!</i> service. This project will enable more to participate and also facilitate 		<ul style="list-style-type: none"> It will provide opportunities that challenge stereotypes (especially in such communities) e.g. DIY 	<ul style="list-style-type: none"> The project values inclusivity – it will bring people together for a common purpose rather than focussing on their differences 		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	increased family support.					
Age Older and young people	<ul style="list-style-type: none"> • <i>Boing!</i> serves younger, more vulnerable families. This project will enable more of them to use this service. • <i>Boing!</i> also works with grandparents and foster carers – again, with this project, more will be able to use this service. 		<ul style="list-style-type: none"> • All ages will get the opportunity to participate – from the very young (0-5 yrs, with support!) to much older residents. This may also include some intergeneration activities. 			
Disability					<ul style="list-style-type: none"> • The project will 'use' the 	<ul style="list-style-type: none"> • ...We realised that the

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people					pavements in and around Gainsborough Square. There was a consideration that movement for, particularly, disabled people might be impinged. However...	pavements are very wide and understood that when they were designed (recently 2012-13) and implemented, this was done with the foresight of a project like ours in the future. Our project won't negatively affect this group.
Race Black & Minority Ethnic people	<ul style="list-style-type: none"> There is a diverse community in Lockleaze and 	<ul style="list-style-type: none"> There will be a promotion of community 				

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	especially in and around Gainsborough Square. This project will enable <i>Boing!</i> to increase its service delivery, facilitating more community cohesion plus, also, more opportunities for particular groups to use the space for their own interests (there is already a specific group for Eastern European families	cohesion – working together for a common goal on planters – which will indirectly contribute.				

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>once per week).</p> <ul style="list-style-type: none"> • The 'workforce' used to design and implement the planters and other such changes around Gainsborough Square will be representative of the diverse community and thus will promote community cohesion. 					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity	<ul style="list-style-type: none"> • <i>Boing!</i> is used regularly and in great numbers by young families and those expecting children (Honeysuckle café breastfeeding support group is the most popular 					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>in Bristol). The awning part of the project will enable more to use the services on offer.</p> <ul style="list-style-type: none"> • LNT works closely with the children's centre focussing on ante and post natal support. Some of these families are particularly vulnerable. 					
Religion or belief						
marriage and civil partnership						
Other relevant communities of	<ul style="list-style-type: none"> • Lockleaze has a large number of 					

<p>Protected Characteristics/ Equalities groups</p>	<p>1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.</p>	<p>1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)</p>	<p>1.3 Does it advance equality of opportunity? Say how (see guidance)</p>	<p>1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)</p>	<p>2.1 Does the proposal have any potentially adverse impacts?</p>	<p>2.2 How can these impacts be mitigated or justified? If so, how?</p>
<p>interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background</p>	<p>families and residents disadvantaged by economic or social background. All partners in this project work daily with such residents. Thus this project is all about positive benefits for these groups of people.</p> <ul style="list-style-type: none"> • Through the engagement with DIY and painting, we aim to encourage the 					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	participation from residents who haven't previously participated. <ul style="list-style-type: none"> • The LNT/<i>Boing!</i> partnership is a 'whole life' approach to community – through this project we aim to get to know residents/families early on and then continue to work with them throughout their time in Lockleaze. 					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	<ul style="list-style-type: none"> • We will have to make small cuts to the project.
30%	<ul style="list-style-type: none"> • We will have to make larger project cuts.
50%	<ul style="list-style-type: none"> • The project will be unviable and won't be able to go ahead

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	<ul style="list-style-type: none"> • Requested 3 quotes for the awning. <ul style="list-style-type: none"> • Discussed community project with Ecomotive and agreed different designs = different costs, depending on the sum available we can amend the size of the project
How did you choose your final quote?	<ul style="list-style-type: none"> • We selected on cost and quality (we met all the quote providers and gave them a mini interview)
How have you calculated your revenue/maintenance costings?	<ul style="list-style-type: none"> • Future maintenance of the awning will be carried out by <i>Boing!</i> • The maintenance of the planters etc will be an ongoing community project supported by Lockleaze Neighbourhood Trust
Please provide evidence of the quotes you've obtained	<ul style="list-style-type: none"> • Only 2 awning quotes at the moment – 1 other is pending. Furniture quotes are also pending.

n.	Summarise below how much you are requesting	
	CIL	

	S106 (complete table below)			£11,588.09
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	14/00897 / Cameron Walk / Gainsborough Square Junction, Lockleaze	£11,588.09	6 Dec 19	'The provision of environmental improvements in the vicinity of Gainsborough Square'.

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; whether to apply the available S106 contribution to this project; any conditions which it might want to place on the project

Proposal 6: Rousham & Stottbury Roads: reducing speeding

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): To improve the safety of pedestrian and cycle routes for school children travelling to and from Fairfield High School, and local residents, specifically in the vicinity of the places where the footpaths emerge onto Rousham Road. The school and local community are concerned that

there is the risk of serious injury to children or residents unless traffic-calming measures are installed.

ii. where will it be delivered?

Rousham Road/Stotbury Road/Allfoxtton Road

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

It will improve the safety of all users of the roads in the area, specifically those travelling to the school and local residents.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Development increases traffic movements placing more pressure on the existing road network. These measures to improve pedestrian and cycle safety will encourage more use of these modes and reduce the reliance on the car.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will aim to slow vehicle speeds, making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
04/00721/Former Hewlett Packard Site, Romney Avenue, Lockleaze	£6,802.70	No Limit	The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward
04/01885 / Eastgate Market Site, Eastgate Road, Eastville Mark Sperduty (Area Highways Manager)	£8,052.82	21 Dec 22	Enhancements to public transport, pedestrian routes and the public realm, including Zebra Crossings, bus boarders, splitter islands, tactile paving and kerbs and cycle path improvements all within the vicinity of the site.

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

It will provide improvements that will reduce vehicle speeds and improve crossing points, making it safer for cycling and walking.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.

Please use SMART Indicators and concrete proposals to evidence achievement.

This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	<i>Improved Road Safety</i>	<i>Less complaints about road safety</i>	<i>Councillor Feedback</i>

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact	Tick to confirm
---	-----------------

Assessment	
completed and attached	✓

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership

Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	✓	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email:mark.sperduty@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2019/20	2020/21							
Key Milestones:	Design	Consultation and Build							

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Highways engineering works	60,000	£15,144.48	£45,144.48						60,000
A. Total Project Capital Totals	60,000	£15,144.48	£45,144.48						60,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	60,000	£15,144.48	£45,144.48						60,000

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	NA
Age Older and young people	Yes - this should reduce the concerns about crossing the road in the vicinity of the school and encourages more independent travel.	No	As 1.1		No	NA
Disability Disabled people	Yes - this should reduce the concerns about crossing the road	No	As 1.1		To be reviewed as the scheme design develops	To be reviewed as scheme design develops

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	and encourages more independent travel.					
Race Black & Minority Ethnic people	No	No	No		No	NA
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	No	No	No		No	NA
Religion or belief	No	No	No		No	NA
marriage and civil partnership	No	No	No		No	NA
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
as a carer; people disadvantaged by economic or social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would need to be scaled back and may not deliver improvements sought
30%	The project would need to be scaled back and may not deliver improvements sought
50%	The project would need to be significantly scaled back and would be unlikely to deliver improvements sought

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

Page 123

n.	Summarise below how much you are requesting			
	CIL			£15,144.48
	S106 (complete table below)			£45,144.48
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze	£36,802.70	No Limit	The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward
	04/01885 / Eastgate Market Site, Eastgate Road, Eastville	£8,052.82	21 Dec 22	Enhancements to public transport, pedestrian routes and the public realm, including Zebra Crossings, bus boarders, splitter islands, tactile paving and kerbs and cycle path improvements all within the vicinity of the site.

--	--	--	--	--

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; whether to apply the available S106 contribution to this project, thereby reducing the CIL contribution; any conditions which it might want to place on the project

Proposal 7: The Vench: Improvements to the kitchen

Section 2a. Name of your group or organisation: Groundwork South Trust Ltd
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
<p>Purpose: Groundwork South works with local communities to improve their quality of life. We work to create social, economic and environmental improvements by supporting communities, community organisations and individuals, enabling them to create positive changes in their neighbourhoods.</p> <p>Activities:</p> <ul style="list-style-type: none"> • Creating better places – supporting people to make their surroundings greener, more resilient, safer and healthier and to become more actively involved in their communities. • Improving people’s prospects – supporting children, young people, families and the unemployed to increase confidence, skills, well-being and employability. • Promoting greener living and working – helping people and businesses understand their environmental impact and to reduce natural

resource use.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

We are seeking funding to improve the kitchen facility at Lockleaze Youth and Play Space to:

- better cater to the needs of children and young people experiencing holiday hunger
- improve disability access so children with disabilities can use the space
- provide an inclusive environment for children and young people for learning key life skills such as cooking and healthy eating.

We hope to tackle holiday hunger and childhood obesity in the ward, for which greater kitchen facilities are crucial for delivery. Improvements to the space will ensure the kitchen has suitable disability access for all. It is a small kitchen so a new/improved layout with better storage, appliances and signs will really help people of any ability to find what they need and better use the space.

The kitchen refurbishment will also bring it in line with health and safety regulations. Moreover, through improving the capacity of the kitchen site, there is greater scope to hire the space out for event hire, consequently bolstering the financial sustainability of the centre by providing alternative sources of income.

ii. where will it be delivered?

The project will be delivered at 'The Vench', in Lockleaze ward.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering:

(500 words maximum)

- i. the provision, improvement, replacement, operation or maintenance of infrastructure

The kitchen is in urgent need of redevelopment to cater to increased demand for free meals during school holidays, cooking and nutrition sessions to combat childhood obesity, and to improve disabled access.

Our kitchen is currently unfit for purpose, meaning that we cannot meet the high demand when delivering key services (such as the children's lunch club).

There are two kitchens at the space, but due to one kitchen being unfit for purpose, a loss of income occurs as the kitchen space is unsuitable for hire. Income that could enable more sustainable services has to be sacrificed to provide more immediate services. A local [Lockleaze community plan](#)¹ identified an interest in more diverse food offerings and restaurants in the area; recently, local residents have begun pop-up food businesses out of the Vench – new kitchen facilities are therefore crucial in bringing sustainable revenue to the centre.

And/Or:

- ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Local schools in Lockleaze have above average numbers of children on free school meals (456 primary children, 669 secondary pupils). A 2018 report² found 24.3% of children in Lockleaze received free school meals, indicating high levels of food poverty. Given

¹<https://static1.squarespace.com/static/5ab3c645620b85ff690eaaa3/t/5ca21ab1419202131e8d8f77/1554127572445/Community+Plan+final+compressed+images+%281%29.pdf>

² 'Statistical Ward Profile 2018: Lockleaze' – Bristol City Council <https://www.bristol.gov.uk/documents/20182/436737/Lockleaze.pdf/d91c5f24-7a1b-41ec-9c33-b48d1eef946b>

the development of new housing and a secondary school in Lockleaze, there will be increased demand for the free meals provided on site, due to the influx of new residents.

Childhood obesity is a major issue in Lockleaze, 37-44% of 10/11 year olds in the ward reported as being overweight or very overweight. It is vital the children and young people learn more about healthy eating.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Food poverty and holiday hunger

Demand: There are 1125 young people in receipt of free school meals in Lockleaze. Last year, Groundwork South ran a Holiday Hunger Project, feeding 165 adults and children, with many making multiple visits over a 5 week period. With our current facility, we are only able to meet 14.7% of the total need for free holiday meals in the area.

Benefit: There is high demand from single parent families and low income families. Poverty and deprivation is a real concern, so being able to deliver free meals crucial service to support families struggling with food poverty and school holiday hunger. Increasing the capacity of our kitchen would enable us to provide meals to children in need.

Childhood obesity

Demand: Childhood obesity in the ward is high, with an average of 40% of 10-11 year olds classified as overweight or very overweight, compared to the national average of 23%.

Benefit: Improved food preparation facilities at the Vench will enable Groundwork South to provide more impactful initiatives tackling child obesity in the ward, teaching children and young people about cooking and nutrition.

Disability Access

Demand: We are aware of demand for our service from children and families with access needs. Currently, we are unable to cater to

the needs of these visitors.

Benefit: Disabled children are able to have the same opportunities as other children using the kitchen.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
 Please use SMART Indicators and concrete proposals to evidence achievement.
 This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1: Decreased number of children and young people experiencing holiday hunger	Currently we are only able to cater to 14.5% of total local need for free meals during the school holidays. Improving our kitchen facility will enable us to provide more children with free meals, more regularly and for a longer period.	Respond to holiday hunger in the ward by increasing free meal provision to cater to at least 35% of total need in the ward children and young people compared to 14.5%	Registrations to our holiday hunger scheme
		Increase the length of our free meals provision from 5 weeks to 24 weeks	Registrations form, attendance record
Outcome 2: Increased access to nutritious, healthy meals for children and young people	A new kitchen will enable staff to cook more than just the basics for children and young people, and use the space to teach cooking classes. Therefore children and young people receive more nutritious, healthy meals and achieve greater health and wellbeing.	Increased number of children and young people receiving a meal at the Centre from 110 to 300 this year	Registrations form, attendance record
		Increased number of healthy meals prepared for children from 15 sessions to 24 sessions this year	Session logs
		Increased number of children taking part in cooking or nutrition sessions, from 80 to 220 in a year	Post-session feedback from children and young people
Outcome 3: Increased accessibility to the kitchen for people with disabilities.	The kitchen refurbishment will enable children with accessibility needs to use the kitchen on an equal footing to children without disabilities.	Increased number of children and young people with disabilities able to access the kitchen, from less than 1% of current visitors to 5% in one year	Equality monitoring form

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Page 130

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.
200 words maximum

Groundwork South is committed to ensuring everyone is able to enjoy the facilities of the Vench. The kitchen at the Vench is currently not optimal to ensure that people with a diverse range of disabilities are able to access the space fully. The kitchen itself is small and needs to be re-designed to include an improved layout and improved storage, accessible appliances and lots of signs, which will enable individuals with disabilities to have an equal opportunity to use the kitchen. The aim of the kitchen redevelopment is crucial to ensure there is high quality access for disabled people, to ensure we are able to deliver this service in line with our value of creating community spaces that are available for all to enjoy.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The steering group is made up of local organisation including Learning Partnership West, Creative Youth Network and Lighthouse Project. Councillors and local residents were consulted and are supportive of this development. They understand the importance of offering children and young people access to healthy food, particularly those in food poverty. Feedback from parents and hirers indicates that being able to use this kitchen would improve their experience of using the centre and would encourage them to use it more often.

We are committed to getting involvement from the children and young people; their feedback informs our work and development priorities.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes		No	✓

If "yes" please provide contact details	Name: Tel: Email:
If "no" please state when you will know .	We are currently awaiting confirmation from Graham Bradshaw at Bristol City Council.
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Groundwork South has worked in the Bristol area for over 20 years. As such, we are expertly placed to understand and respond to the needs of the local community.

In 2016 we managed a large re-development of the playground, as well as a smaller accessibility playground development last year. We have in-house expertise in project management, landscape design, managing contractors and managing build projects. Groundwork South follows a procurement procedure and requests Health, Safety, Environmental and Quality reports from all playground contractors.

We are fortunate to have the support and expertise of a steering group, which is made up of organisations who use the centre; Learning Partnership West, Creative Youth Network and Lighthouse Project, as well as local councillors and local residents. They oversee and influence all decision to ensure the needs of children and young people are central to all development.

Section 4c. Delivery timetable and key events/activities:

Please complete table on next page.

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Removal of kitchen and refit new kitchen, including tiles and tiling, plumbing	2800	2800							2800
Crown kitchen Units, worktops, single oven, extractor, electric hob, fridge freezer, built under fridge, built under freezer, sink and tap	7463	7463							7463
Decorating of the kitchen area	400	400							400
To replace worktops in kitchen 2 and to refit old kitchen in new area using	1062	1062							1062

existing sinks and tap									
A. Total Project Capital Totals	11725	11725	0	0	0	0	0	11725	11725
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	11725	11725	0	0	0	0	0	11725	11725

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	no	Yes. In providing greater access for individuals with disabilities, positive outcomes for good relations between the protected group of 'age' and 'disability' are created. Firstly, the children and young people at the Vench will be able to see people with disabilities taking part in the same kitchen-	No	no
Age Older and young people	No	No	no			
Disability Disabled people	The kitchen is right next to the play room and playground and so is very accessible to anyone with a disability. It is a small kitchen so a new improved	no	Yes. In providing greater accessibility provisions, people with disabilities will be better able to access the same facilities and have an equal			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	layout with better storage, appliances and lots of signs will really help people of any ability to find what they need and better use the space.		experience of their time at the Vench as any other person.	based activities as them; this will serve to minimise the 'othering' of people with disabilities and promote acceptance, tolerance and education about disability		
Race Black & Minority Ethnic people						
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Transgender + people (LGBT+)						
Pregnancy and maternity						
Religion or belief						
marriage and civil partnership						
Other relevant communities of						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Prioritise purchasing new kitchen items for which there is an urgent need - less urgent items will wait until such time further funding can be sought.

30%	Prioritise replacing kitchen items that are coming to the end of their life or without which the kitchen would be unable to function at full capacity
50%	Prioritising bringing kitchen space in line with health and safety regulations

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We have obtained three quotes
How did you choose your final quote?	Compared the credentials of the organisation, alongside design and costing.
How have you calculated your revenue/maintenance costings?	N/A
Please provide evidence of the quotes you've obtained	Awaiting finalised quotation from Paul Kelly Kitchens.

Page 140

n.	Summarise below how much you are requesting			
	CIL	£11,725		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 8: The Vench – Improvements to play equipment at adventure playground

Section 2a. Name of your group or organisation: Groundwork South Trust Ltd
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Purpose Groundwork South works with local communities to improve their quality of life. We work to create social, economic and environmental improvements by supporting communities, community organisations and individuals, enabling them to create positive changes in their neighbourhoods. Activities <ul style="list-style-type: none">• Creating better places – supporting people to make their surroundings greener, more resilient, safer and healthier and to become more actively involved in their communities.• Improving people’s prospects – supporting children, young people, families and the unemployed to increase confidence, skills, well-being and employability.• Promoting greener living and working – helping people and businesses understand their environmental impact and to reduce natural resource use
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): This project will deliver much needed improvements to play equipment at The Vench adventure playground in Lockleaze, the only play area of its kind in the local area. The playground provides a free, fun ‘adventure’ experience for young people aged 8-19.

Popular with local people, the project will ensure that the new equipment is safe, of high quality, in line with what young local people want from the playground and promotes healthy and active lifestyles for young people in the area,

The new equipment, which includes a climbing wall, basket swing, and pole jump, encourages children to take part in a range of fun and unusual activities, under the supervision of specialist play and youth workers. Investment in the playground will meet the growing needs of young people in the area as expressed in the Lockleaze Community Survey and draft Community Plan, giving them a safe and enjoyable environment to play in. The playground is open for all public access and benefit, meaning that Bristol residents outside of Lockleaze ward may also benefit from the improvements

ii. where will it be delivered?

The project will be delivered at 'The Vench', an adventure playground in Lockleaze ward, Bristol.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The project will help to strengthen other improvements to the Lockleaze area, shoring up the ward as an ideal location for recreation, outdoor activity and as a desirable location in which to live and work. The development of this iconic Bristol playground, as well as the current renovation and restoration work of Stoke Park that is being undertaken by Bristol City Council, will strengthen the social and cultural capital available for public benefit in the Lockleaze ward, encouraging greater use of facilities and recreation in the local area and strengthening the community.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

With the new housing development that has been built in the area, there will be increased demand from families to access youth-friendly, safe play sites like the Vench. The Vench is situated in a prime location, close to a number of large housing developments. The closest site to the Vench will comprise over 130 new homes. Moreover, with the new secondary school under construction and due to be completed by 2020, there is likely to be a large influx of families and of young people living in and visiting the area. Unlike other local parks and play areas, the Vench is supervised by experienced play and youth workers, and so is an ideal place to bring children of different backgrounds, religions and nationalities together in a safe environment and mitigates the risk of children and young people being vulnerable to anti-social and criminal behaviour.

i. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Improvements to the equipment and the addition of new equipment to the playground will encourage new and existing users to visit the playground, including those with disabilities, and will enhance the look and enjoyment of outdoor space, fostering greater potential for active and creative play. Currently, over 3000 children per year visit the Vench, so there is a clear demand for the service and evident need for expansion.

The Vench functions as a space in which children and young people can come and go freely but safely. By encouraging them to access the space, more young people will be spending their free time in a sustainable, safe and productive environment, reducing the likelihood of children either participating in, or becoming victim to, anti-social and criminal behaviour on the streets of the local area.

It is hoped that the new equipment will also increase sales revenue to the Vench, meaning that the playground will be able to offer more frequent opening times.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1: Increased levels of physical activity amongst children and young people	Participating in physical activity, children reduce their risk of becoming overweight; Children and young people take part in positive physical activities in a youth-centric space.	Increased number of children and young people visiting playground within a year, increasing from 2500 to 3000 over 1 year	Registration forms for play sessions and attendance logs
		50% of children using the playground report feeling more active as a result of using the playground, over a 6 month period	Questionnaire and feedback forms
Outcome 2: Increased access to safe play and youth	New equipment encourages old/new visitors. Children are in a	Increase number of visitors to playground within a year, increasing from 3000 to 3500 over 1 year	Registration forms for youth sessions/ attendance records

activities for all in the community	safe, supervised space, away from anti-social behaviour. Disabled children and young people have greater access.	Increased rates of disabled children and young people using the playground, increasing from <1% of current visitors to 5% over 1 year	Equal opportunities monitoring form
Outcome 3: Improved health and safety standards on site	Removing old equipment near the end of its life and replacing it with new will reduce H&S risks	Fewer accidents or near misses within a year, reducing by 20% in over 6 months	Accidents log
		Reduced risks highlighted in annual and operational inspections, from 45 to 20 over 6 months	Annual and operational reports

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories. See **Appendix 1** for the table template and see the Guidance for information about how to complete it

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.
200 words maximum

The Vench has some areas of accessible play for disabled people. Work carried out in 2016 saw the development of a sensory room for children and young people to take part in visual, tactile and audio sensations. Ramps, signs and pathways were also added to create better access for those with disability access needs.

However, much of the playground is still currently inaccessible to people with disabilities, hence the need for improvements to the playground. The new project design for the additions to the playground has taken into consideration the needs of playground visitors with accessibility needs. The basket swing is one of the major accessible pieces of equipment available to people with disabilities, so renewing this key item is essential to ensuring the playground is accessible for all.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

During play sessions and youth sessions, children and young people using the centre were asked their opinion on playground improvement needs. We undertook a questionnaire for stakeholders and local residents, which has informed our bid. Additionally, input from diverse groups that use the space will be sought. These include Life Cycle, (which runs weekly bike repair sessions on site), Learning Partnership West (which runs play sessions), Creative Youth Network and Lighthouse Project (which both run youth sessions), and Forwards In Faith Ministry, which meets every Sunday.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If "yes" please provide contact details	Name: Tel: Email:			
If "no" please state when you will know .	Awaiting confirmation from Graham Bradshaw at Bristol City Council.			
	Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Groundwork South has worked in the Bristol area for over 20 years. As such, we are expertly placed to understand and respond to the needs of the local community.

In 2016 we managed a large re-development of the playground, as well as a smaller accessibility playground development last year. We have in-house expertise in project management, landscape design, managing contractors and managing build projects. Groundwork South follows a procurement procedure and requests Health, Safety, Environmental and Quality reports from all playground contractors.

We are fortunate to have the support and expertise of a steering group, which is made up of organisations who use the centre; Learning Partnership West, Creative Youth Network and Lighthouse Project, as well as local councillors and local residents. They oversee and influence all decision to ensure the needs of children and young people are central to all development.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	September 2020		
Key Milestones:									
Receive funds									
Appoint contractors									
Finalise details									
Build phase									
Completed installation work									
Post- installation inspection									
Feedback from users / children. Young people									

Report to funder on completion of works									
6 month review of outcomes complete									
Final report submitted to funder									

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Enabling works	219	219							273
Removal of old equipment	1440	1440							3600
Supply and installation of basket swing	2784	2784							2784
Supply and	3714	3714							3714

installation of climbing wall									
Skate ramp improvement and modifications	1800	1800							1800
Supply and installation of pole jump	9500	9500							9500
Post-installation play inspection	375	375							375
300 anti slip strips for decking (online purchase)	1800	1800							1800
A. Total Project Capital Totals	21632	21632	0	0	0	0	0	0	23846
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	21632	21632	0	0	0	0	0	0	23846

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No.	No.	No	Yes. The playground is open for public access and free at the point of use. It has been designed to be an inclusive and safe space for any in the community who wish to access it. In particular, it fosters good relations between those of differing economic advantage/disadvantage; the playground attracts people from diverse walks of life and brings the community together.	No	N/A
Age Older and young people	The playground has been designed specifically to cater to the needs of young people aged 8-19. Play equipment is age appropriate and the onsite play and youth workers are	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>specially trained to provide an excellent service to the children. The new play equipment has been designed to appeal to both primary school age children and teenagers, fostering better relations between children and young people of various ages</p>					
Disability	Yes – the		Yes. The		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people	playground has been designed to improve accessibility for individuals with disabilities. In 2016, the playground and centre was redeveloped to better cater to the needs of disabled people; there is a sensory room on site, as well as ramps and wheelchair access. The new	No	playground has been specifically designed with disabled access in mind.			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	project will improve disability access, in particular with the refurbishment of the basket swing.					
Race Black & Minority Ethnic people	Children from a wide range of ethnic backgrounds access the park and play together; the playground is a space for children to	No	Yes. The park is open to children and young people of any race. The visitors to the playground are encouraged to play harmoniously with one		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	engage with children from other cultural backgrounds from their own and to share in positive play experiences.		another.			
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	Yes. The park is open to children and young people of any sexual orientation or gender identity. The visitors to the playground are encouraged to play harmoniously		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
			with one another.			
Pregnancy and maternity	There are ramps in the centre and playground space, which make it more accessible to parents using a pram.	No	Yes – it means parents are better able to access the playground if they have young children in prams.		No	N/A
Religion or belief	No	. No	No		No	N/A
marriage and civil partnership	No	No	No		No	N/A
Other relevant	As the	No	Yes. By making		No	N/A

<p>Protected Characteristics/ Equalities groups</p>	<p>1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.</p>	<p>1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)</p>	<p>1.3 Does it advance equality of opportunity? Say how (see guidance)</p>	<p>1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)</p>	<p>2.1 Does the proposal have any potentially adverse impacts?</p>	<p>2.2 How can these impacts be mitigated or justified? If so, how?</p>
<p>communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background</p>	<p>playground is free for the public to use, individuals who are disadvantaged by economic or social background are able to use the park to the same level of access as individuals who are more economically or socially advantaged.</p>		<p>the playground free at the point of access, and by providing free meals to the children, there is no barrier to children and young people from more economically disadvantaged backgrounds to enjoy the same opportunities as other children.</p>			

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Prioritising fewer new pieces of desired equipment for the playground until such time as further funding could be secured
30%	Prioritising key areas of refurbishment for equipment that would otherwise become unusable / be taken temporarily out of action for public use until further funding could be secured.
50%	Prioritising key areas of refurbishment that will pose health and safety risks to the public if not replaced

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We have obtained two quotes.
How did you choose your final quote?	Compared the credentials of the organisation, alongside design and costing. In this instance, we were unable to secure three quotes (as is our usual policy) due to a final supplier being unable to come to visit before the deadline of this application.
How have you calculated your revenue/maintenance costings?	N/A
Please provide evidence of the quotes you've obtained	Attached.

n.	Summarise below how much you are requesting	
	CIL	£21,632
	S106 (complete table below)	

	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; whether to apply the available S106 contribution to this project, thereby reducing the CIL contribution; any conditions which it might want to place on the project

Proposal 9: St John's Lane public right of way

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): Glenfrome School and a group of parents from the surrounding area are proposing to make Sir John's Lane public right of way (from Lindsay Rd to the school) accessible throughout the year. This would mean adapting the current path from a muddy, stoney steep track (really only accessible in wellies and in good weather) to a path that could be safely used by pedestrians throughout the year - signs and lighting would need to be installed as well as work to the path itself. ii. where will it be delivered?

--

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)
i. the provision, improvement, replacement, operation or maintenance of infrastructure: <i>The improvements will mean that the path is available for use all year round.</i>
And/Or:
ii. address the demands that development places on the Area Committee area: <ul style="list-style-type: none">• Describe the demands placed by development that this project is addressing:• What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans) <i>With a new school opening in September 2019 and up to 1000 new homes being built in the Lockleaze area over the next few years the demands of these developments on the area will increase traffic and pollution to the already congested Muller Rd.</i>

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This infrastructure would support and greatly enhance the development of the area. Offering families a viable alternative to make their way to school means they can leave the car at home, walk to school and back safely and protect their children from dangerous levels of air pollution.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.

Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved accessibility	Reduced complaints about the path	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops. This will provide a more accessible path for all users.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	unknown		
Have you got their permission to deliver this project?	Yes		No ✓
If "yes" please provide contact details	Name: Tel: Email:		
If "no" please state when you will know .	A HM Land Registry Search will need to be undertaken to confirm this prior to permission being sought.		

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Path preparation and installation	50000	50000							50000
A. Total Project Capital Totals	50000	50000							50000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	50000	50000							50000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	NA
Age Older and young people	Yes as it should provide a more accessible path and encourages more independent travel.	No	As 1.1		No	NA
Disability Disabled people	Yes as it should provide a more accessible path and encourages more independent	No	As 1.1		To be reviewed as the scheme design develops	To be reviewed as scheme design develops

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	travel.					
Race Black & Minority Ethnic people	No	No	No		No	NA
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	No	No	No		No	NA
Religion or belief	No	No	No		No	NA
marriage and civil partnership	No	No	No		No	NA
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
disadvantaged by economic or social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would not be deliverable and would not proceed
30%	The project would not be deliverable and would not proceed
50%	The project would not be deliverable and would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL	£50,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 10: Replacement tree planting

Section 2a. Name of your group or organisation: Bristol City Council (Tree Bristol)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Tree Bristol plants trees in streets, on BCC Housing land and in parks & green spaces across the city of Bristol. This contributes to the city's aspiration of becoming carbon neutral by 2030 and doubling Bristol's tree canopy cover by 2046. Sites are identified by the team and Bristol Tree Forum.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Using 2 section 106 development coded contributions to fund tree planting in the 68 locations listed below

ii. where will it be delivered?

Use 106 15/03213 to plant and maintain 35.5 trees within the vicinity of Foundry Lane and Deep Pit Road, Speedwell namely:

- 1 Ridgeway Playing Fields 100171.5 – Sorbus aucuparia
- 2 Ridgeway Playing Fields 100232.5 – Tilia cordata
- 3 Ridgeway Playing Fields 100031.5 – Tilia cordata
- 4 Ridgeway Playing Fields 100233.5 – Tilia cordata
- 5 Lakeside 100003.5 – Malus spectabilis
- 6 Whitehall Road 100006.5 – Tilia cordata Greenspire
- 7 Speedwell Road 100002.5 – Tilia cordata Greenspire
- 8 Fishponds Road 100034.5 – Platanus x acerifolia
- 9 Thingwall Park 100012.5 – Tilia cordata
- 10 Thingwall Park 100010.5 – Tilia cordata Greenspire
- 11 Thingwall Park 100035.5 – Tilia cordata
- 12 Oakdene Avenue 100001.2 – Malus trilobata
- 13 Elmhurst Avenue 100003.6 – Malus hupehensis
- 14 Hillfields Park 100013.75 – Prunus avium Plena
- 15 Hillfields Park 100004.5 – Tilia cordata Greenspire

- 16 Hillfields Park 100008.5 – *Tilia cordata* Greenspire
- 17 Thicket Avenue 100061.5 – *Tilia cordata* Greenspire
- 18 Maple Avenue 100006.5 - *Acer campestre* Elsrijk
- 19 Maple Avenue 100029.5 - *Acer rubrum* Armstrong
- 20 Maple Avenue 100034.5 - *Acer rubrum* Armstrong
- 21 Hillfields Avenue 100031.5 – *Liquidambr styraciflua*
- 22 Hillfields Avenue 100024.5 – *Liquidambr styraciflua*
- 23 Hillfields Avenue 100007.5 – *Liquidambr styraciflua* Worplesdon
- 24 Hillfields Avenue 100009.5 – *Liriodendron tulipifera*
- 25 Hillfields Avenue 100019.5 – *Liquidambr styraciflua*
- 26 Hillfields Avenue 100011.5 – *Liquidambr styraciflua*
- 27 Hillfields Avenue 100018.5 – *Liquidambr styraciflua* Worplesdon
- 28 Hillfields Avenue 100012.5 – *Liquidambr styraciflua*
- 29 Hillfields Avenue 100013.5 – *Liquidambr styraciflua*
- 30 Briar Way 100002.51 – *Crataegus x persimilis* Prunifo
- 31 Staple Hill Road 100023.5 – *Platanus x acerifolia*
- 32 Staple Hill Road 100032.5 – *Tilia cordata* Greenspire
- 33 Vassall Road 100004.5 – *Sorbus aucuparia*
- 34 Meadowsweet Open Space 100050.5 – *Carpinus betulus* Frans Fontaine
- 35 Trendlewood Park Estate 100068 – *Crataegus monogyna*
- 36 Trendlewood Park Estate 100038.5 – *Sorbus aucuparia* Fastigiata

Use 106 12/05495 to plant and maintain 32.5 trees in the vicinity of Gleeson House namely:

- 1 Headley Park Road 100043.5 – *Cercis siliquastrum*
- 2 Ham Lane 100055.5 – *Malus trilobata*
- 3 Brambling Walk Flats 100018.5 – *Magnolia Kobus*
- 4 Brambling Walk Flats 100099.5 – *Malus trilobata*
- 5 Shel Drake Drive 100022.5 – *Pinus ponderosa*
- 6 Shel Drake Drive 100025.5 – *Pinus ponderosa*
- 7 Shel Drake Drive 100034.5 – *Pinus ponderosa*

- 8 Nuthatch Gardens Amenity Land 100010.5 – *Magnolia sinensis*
- 9 Oldbury Court Estate 101046.5 – *Koelreuteria paniculata*
- 10 Goffenton Drive 100002.5 – *Pinus radiata*
- 11 Goffenton Drive 100009.5 – *Pinus pinaster*
- 12 Gill Avenue 100015.5 – *Sorbus intermedia*
- 13 Gill Avenue 100012.5 – *Sorbus intermedia*
- 14 Gill Avenue 100008.5 – *Sorbus intermedia*
- 15 Selbrooke Crescent 100001.5 – *Pinus strobus*
- 16 Glenside Close 100008.5 – *Sorbus aria*
- 17 Glenside Close 100009.5 – *Sorbus aria*
- 18 Lanaway Road 100028.5 – *Sequoiadendron giganteum*
- 19 Daubeny Close 100001.5 – *Quercus coccinea*
- 20 Daubeny Close 100002.5 – *Quercus coccinea*
- 21 Delabere Avenue 10005.5 – *Robinia pseudoacacia*
- 22 Delabere Avenue 10001.5 – *Robinia pseudoacacia*
- 23 Downend Road 100005.5 – *Tilia cordata* Greenspire
- 24 Downend Road 100003.5 – *Tilia cordata* Greenspire
- 25 Symington Road 100005 – *Malus trilobata*
- 26 Symington Road 100009 – *Malus trilobata*
- 27 Symington Road 100010 – *Malus trilobata*
- 28 Symington Road 100009 – *Malus trilobata*
- 29 Symington Road 100011 – *Malus trilobata*
- 30 Symington Road 100012 – *Malus trilobata*
- 31 Symington Road 100013 – *Malus trilobata*
- 32 Symington Road 100018 – *Malus trilobata*

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)
i. the provision, improvement, replacement, operation or maintenance of infrastructure:
And/Or:
ii. address the demands that development places on the Area Committee area: <ul style="list-style-type: none"> • Describe the demands placed by development that this project is addressing: • What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)
iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site /	Current Contribution	Date to be Spent /	Purpose of Contribution

S106 Code	Value	Committed by	
15/03213	£27,195.79	03/09/2023	Provision of replacement tree planting in the vicinity
12/05495	£24,891.28	12/08/2018	Provision and maintenance of tree planning within 1 mile of Gleeson House

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

The s106 is designated for tree planting. The spend is consistent with the parameters of the Bristol Tree Replacement Standard. All plots are available to plant this season and have been surveyed and assessed by Arbs Officers for suitability and species. Substitute plots within the AC area have been identified if any of the above 68 are not able to be progressed due to adverse service checks.

Planting of trees has many proven social, environmental benefits and this also fits in with the local authority aspiration to double the city's tree canopy cover by 2046.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.

Please use SMART Indicators and concrete proposals to evidence achievement.

This will be followed up in Project Monitoring

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase canopy cover in the area	Percentage of canopy cover increased	Tree audits / satellite imagery

Outcome 2	Contribute to cleaner air	NO ₂ and SO ₂ levels reduced	Annual measurements by Environment Agency
Outcome 3	Improved satisfaction with local environment	Improved Bristol QoL scores	Bristol QoL survey

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Tree Bristol considers access requirements as a priority before designating a tree planting location.

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum
Planting and maintenance brings together different sections of the community. Tree Bristol has worked with minority groups to plant specific culture related species where possible, increasing a sense of ownership in local areas

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council Parks & Highways		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Richard Fletcher, (Parks), Shaun Taylor, (Highways) Tel: 0117 9222000 Email: Richard.fletcher@bristol.gov.uk shaun.taylor@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Tree Bristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a fifteen year maintenance plan.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020 onwards
Key Milestones:	Final tree locations plotted with Tree Forum	Service checks completed	Scans completed and locations marked up	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Planting 68 trees x £765.21	£52,034.28	£52,034.28						£52,034.28	£52,034.28
A. Total Project Capital Totals	£52,034.28	£52,034.28						£52,034.28	£52,034.28
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	£52,034.28	£52,034.28						£52,034.28	£52,034.28

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
<p>Sex Women & girls 182</p>	<p>Tree Bristol attempts to promote our Community work amongst all protected groups. We have promoted work on the project to Young mums groups in Hartcliffe and Withywood and Somali Mothers group in Easton for community planting events</p>		<p>Yes. We promote outdoor career opportunities to girls and women encouraging them to consider traditionally 'male careers' such as horticulture and tree surgery</p>	<p>Yes we have schools working alongside groups breaking down barriers and encouraging further work, eg allotment scheme at City Academy</p>		
<p>Age Older and</p>	<p>Many of our lead volunteers are older and retired</p>					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
young people Page 183	people. We are looking to reduce social isolation by promoting joint planting and maintenance events between younger school children and older people in supported accommodation. We have worked on planting events with North Bristol Dementia Group with older people with dementia and Alzheimers working with us in Penpole Woods					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	planting more trees.					
Disability Disabled people Page 184	All our planting schemes and events are designed with access requirements under the Equalities Act in mind.				Frustration for people with disabilities around limited ability to use tools.	We have addressed this by purchasing smaller and lighter equipment where possible.
Race Black & Minority Ethnic people	We promote volunteering opportunities to BAME groups and target promotion and consultation to BAME communities when running and consulting on new				Public perception that certain communities are benefitting from greening communities over others.	We address this through education – regularly producing maps where we've planted throughout the city

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disability	schemes					
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief Page 186	We promote our work to a wide range of religious groups and encourage faith groups to get involved with planting trees. These have included Roman Catholic Schools, Coptic Christian Church in St George, Hindu Temple in Chelsea Road, Jamal Mosque in Eastville.			Our work has introduced faith groups to their local communities where there had been no contact before. This fosters trust and cooperation which continues after we finish a project		
marriage and civil						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
partnership						
Other relevant communities of interest Page 10: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	We do target special schools such as Woodstock, Kingsweston, Elmfield School for the Deaf and New Fosseway Special School to get children with a range of mental health issues, physical disabilities, emotional and behavioural problems and learning difficulties. This engagement takes					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Page 188	a lot more planning and differentiation but the children, carers, teaching staff and volunteers get a huge amount from this work and our feedback is consistently excellent.					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Quote includes range of quotes from nursery providers for tree stock. Fixed rate for installation etc from current tree contractor under BCC procurement rules
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	Standard tree maintenance calculations including fixed watering costs for first two years
Please provide evidence of the quotes you've obtained	

Page 189

Summarise below how much you are requesting				
CIL				
S106 (complete table below)				£52,034.28
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	
15/03213	£27,195.79	03/09/2023	Provision of replacement tree planting in the vicinity	
12/05495	£24,891.28	12/08/2018	Provision and maintenance of tree planning within 1 mile of Gleeson House	

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; whether to apply the available S106 contribution to this project, thereby reducing the CIL contribution; any conditions which it might want to place on the project

7. Romney Avenue zebra crossing - Allocation of additional S106 funding

TITLE	Romney Avenue zebra crossing - Allocation of additional S106 funding	
Ward(s)	Lockleaze (Area Committee 3)	
Author:	Robert Grieve	Job title: Principal Officer, Road Safety & Local Engineering

Page 190	<p>Purpose of Report: <i>e.g. Please provide a summary of what you are seeking approval from Cabinet for in no more than 100 words - report for information, to approve, to implement, to delegate, to adopt, to accept, etc.</i></p> <ol style="list-style-type: none"> To approve allocation of remaining S106 funding (04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A46) to the Romney Avenue zebra crossing scheme. £7,128.98 is available which will cover the shortfall and allow the installation of the crossing, scheduled for October half-term (w/c 28/10/19).
	<p>Evidence Base: <i>e.g. What is the problem or issue we are trying to solve? Briefly justify your recommendations with appropriate actual evidence. How are they going to solve the problem and improve outcomes?</i></p> <ol style="list-style-type: none"> On 6 October 2016 the Horfield and Lockleaze Neighbourhood Committee took a decision to allocate £30,000 of this sum to the pedestrian crossing based on an estimated cost. Following detailed design, the final costs are estimated to be £43,000 due to the need to reconstruct the concrete slabs. It was previously assumed that it would be possible to cut and dowel the slabs which would have been cheaper but due to the volume of heavy vehicles (bus route) this has not proved feasible. Without additional funding it is unlikely that the scheme will be able to proceed.
	<p>Cabinet Member / Officer Recommendations: <i>Once this report goes to the Mayor it should be in the Cabinet Member's name - Give succinct numbered recommendations.</i></p> <ol style="list-style-type: none"> Approve allocation of £7,128.98 from devolved S106, 04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A46, to the Romney Avenue zebra crossing.

8. Request to approve amended use of Old Library

8.1. The original allocation of £50,00 S106 was approved at the Horfield & Lockleaze Neighbourhood Partnership on 20th June 2016 to be awarded to South Lockleaze & Purdown CIC to deliver:

The installation and maintenance of children's play equipment in the grounds of the Old Library on Muller Road

8.2 Since then the Old Library has been working to deliver. A number of changes have taken place which have resulted in changes of plans. These amendments are to focus on enhancing inclusive, all weather access to the Old Library outdoor play and recreational facilities, which some of the S106 money has already been spent on.

These amendments are requested:

- 1) a large garden entrance, improving health and safety, visibility and accessibility
- 2) disabled access including ramps and improved paths and access to disabled toilet
- 3) Safe perimeter fencing,
- 4) buggy and cycle storage and awning incorporated within the building extension to provide a covered outdoor recreational/ play area.

8.3 South Lockleaze and Purdown CIC request the Area Committee to approve the changed focus of the S106 spend

Recommendation:

That the Area Committee approves the request

9. Outstanding Priorities and future decisions

a. The AC is asked to consider whether it wants to hold over undeveloped priority projects from Stage 1 as priorities for 2019 or whether they want to start the identification of new priority work with a 'clean slate'

Recommendation

That the AC agrees how it wants to proceed with identified priorities which haven't been funded at this meeting

10. Equalities/Public Sector Equality Duty: Legal Information

When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Page 192
- Disability
 - Sexual orientation
 - Age
 - Gender reassignment
 - Religion and belief
 - Sex
 - Race
 - Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Area Committee 3 (Comprising the following wards: Eastville, Frome Vale, Hillfields, Lockleaze)

CIL monies held - 31 August 2019

Monies to be spent on measures to support the development of the Area Committee's area, by funding:
a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Scheme	Commitments	Income
06/05/16	14/06265	292 Wordworth Road, Horfield		£914.14
26/05/16	13/03988	98 Landseer Avenue, Lockleaze		£592.50
07/07/16	14/02640	St. Matthias, Oldbury Court Road, Fishponds (3)		£24,075.58
22/07/16	15/06265	15 Froomshaw Road, Frenchay		£899.06
28/09/16	16/02443	52 to 54 Landseer Avenue, Lockleaze		£1,284.38
20/10/16	16/00391	59 Pendock Road, Fishponds		£614.66
25/10/16	15/03180	Former Garages, Juniper Court, Eastville		£484.76
03/11/16	14/02805	135A Ridgeway Road, Fishponds		£555.47
16/11/16	15/00433	75 Berkeley Road, Speedwell		£680.35
17/11/16	16/02229	230 Fishponds Road, Eastville		£3,123.87
07/12/16	16/02653	13 Freemantle Road, Eastville		£333.02
10/01/17	14/02640	St. Matthias, Oldbury Court Road, Fishponds (4)		£17,183.68
16/03/17	16/01363	87 Ingleside Road, Kingswood		£4,669.62
30/03/17	16/02114	Beechwood House, Bell Hill, Stapleton		£368.24
10/04/17	16/03798	Ebenezer Chapel, 683 Fishponds Road, Fishponds (1)		£1,960.15
28/04/17	15/06031	497 Whitehall Road, Whitehall		£311.92
25/05/17	16/06994	land to rear of 566 Fishponds Road, Fishponds		£2,054.19
25/05/17	16/00279	59 Romney Avenue, Lockleaze		£1,821.06
12/06/17	16/03557	74 to 82 Staple Hill Road, Staple Hill (1)		£4,194.12
22/06/17	16/01904	649 Fishponds Road, Fishponds		£495.40
23/06/17	16/03451	707 Fishponds Road, Fishponds		£472.46
28/06/17	15/02943	44 Begbrook Lane, Frenchay		£544.28
20/07/17	16/06669	12 Blackberry Hill, Fishponds		£2,662.63
31/08/17	16/02582	Land adjacent to 14 Clay Bottom, Eastville		£3,892.75
06/09/17	13/01176	165 Charlton Road, Kingswood		£480.00
21/09/17	16/01992	7 New Station Road, Fishponds		£642.19
12/10/17	16/03557	74 to 82 Staple Hill Road, Staple Hill (2)		£4,194.12
19/10/17	16/03798	Ebenezer Chapel, 683 Fishponds Road, Fishponds (2)		£3,721.98
16/01/18	17/03355	58 Whittington Road, Bromley Heath		£793.12
26/01/18	14/03798	37B Forest Avenue, Hillfields		£1,206.16
01/03/18	15/04932	5 Courtfield Grove, Fishponds		£1,210.98
01/03/18	16/06984	7 Frome Vale Road, Stapleton Village		£4,569.91
07/03/18	14/03230	22 Crome Road, Lockleaze		£412.63
18/04/18	16/03557	74 to 82 Staple Hill Road, Staple Hill (3)		£6,291.18
18/04/18	17/03462	Land north of Brook Road, Speedwell (1)		£12,210.13
16/05/18	15/01696	15 Hinton Road, Fishponds		£829.19
23/05/18	16/03798	Ebenezer Chapel, 683 Fishponds Rd, Fishponds (3 & 4)		£4,118.62
20/07/18	16/05376	Blackberry Hill Hospital, Fishponds (1)		£55,595.84
16/08/18	17/03462	Land north of Brook Road, Speedwell (2)		£12,210.13
22/08/18	17/01238	566 Fishponds Road, Fishponds		£991.41
06/09/18	17/05939	Lidl, former Bus Depot, Muller Road, Horfield (1)		£10,706.98
28/09/18	16/05376	Blackberry Hill Hospital, Fishponds (2)		£55,595.84
11/10/18	17/06099	19 Welsford Road, Stapleton		£1,421.49
16/10/18	16/03557	74 to 82 Staple Hill Road, Staple Hill (4)		£6,291.18
08/11/18	18/01526	144 Ridgeway Road, Fishponds		£245.71
08/11/18	18/01048	Petrol Station, Muller Road, Eastville		£2,426.79
14/11/18	16/00844	32 Heathcote Road, Fishponds		£587.14
21/11/18	16/01906	121 Gordon Road, Speedwell		£2,856.82
03/01/19	15/04201	12 Pound Drive, Fishponds		£416.72
14/01/19	17/05939	Lidl, former Bus Depot, Muller Road, Horfield (2)		£10,706.98

07/02/19	16/03541	249 Muller Road, Lockleaze	£1,366.94
14/02/19	17/03462	Land north of Brook Road, Speedwell (3)	£18,315.20
05/03/19	15/06589	Former Garage Site, Ronayne Walk, Oldbury Court	£2,999.93
15/03/19	18/04732	320 Fishponds Road, Eastville	£481.99
08/04/19	16/05376	Blackberry Hill Hospital, Fishponds (3)	£83,393.76
23/05/19	15/02886	30 North Devon Road, Fishponds	£442.23
04/06/19	18/02589	Former Workshop, Channons Hill, Fishponds	£4,398.55
05/06/19	18/02583	487 Whitehall Road, Speedwell	£707.81
08/07/19	17/05939	Lidl, former Bus Depot, Muller Road, Horfield (3)	£16,060.47
09/08/19	14/05730	82 Holly Lodge Road, Speedwell	£1,607.34
21/08/19	17/04242	22 Kiln Close, Soundwell	£687.59
22/08/19	17/03462	Land north of Brook Road, Speedwell (4)	£18,315.20
		Fishponds Park (15 Oct 18)	£42,152.85
		Old Library Community Centre (15 Oct 18)	£15,000.00
		Coombe Brook Information Board (15 Oct 18)	£3,000.00
		Hillfields Park Skate Park	£10,000.00
		Parkwork Volunteers	£6,816.00
			Total Held £423,698.55
			Commitments Identified £76,968.85
			Total Available to Allocate £346,729.70

Area Committee 3 Devolved Section 106 monies held as at 31 August 2019

Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Time Limit	Purpose of Contribution
14/00897 / Cameron Wk / Gainsborough Square Junction, Lockleaze	Depends on proposed use of funds	£11,588.09	6 Dec 19	The provision of Environmental Improvements in the vicinity of Gainsborough Square
17/01466 / Aldi, Petherbridge Way, Lockleaze	Ed Plowden (Sustainable Transport Manager)	£49,570.34	No Limit	The provision of Public Transport improvements in the vicinity of the Petherbridge Way Aldi
04/01885 / Eastgate Market Site, Eastgate Road, Eastville	Mark Sperduty (Area Highways Manager)	£8,052.82	21 Dec 22	Enhancements to public transport, pedestrian routes and the public realm, including Zebra Crossings, bus boarders, splitter islands, tactile paving and kerbs and cycle path improvements all within the vicinity of the site.
04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze	Mark Sperduty (Area Highways Manager)	£36,802.70	No Limit	The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward
12/05495 / Gleeson House, Goffenton Drive, Fishponds	Richard Ennion (Horticultural Services Manager)	£24,891.28	12 Aug 18	The provision and maintenance of Tree Planting within a one mile radius of Gleeson House
17/05939 / Lidl, Muller Road, Horfield	Richard Ennion (Horticultural Services Manager)	£36,222.03	9 Aug 23	The provision replacement tree planting in the vicinity of the Development
15/03213 / Foundry Lane & Deep Pit Road, Speedwell	Richard Ennion (Horticultural Services Manager)	£27,195.79	3 Sep 23	The provision of replacement tree planting in the vicinity of the Development
04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze	Rob Stephen (Parks Programme Delivery Manager)	£123,634.73	7 May 19	The provision and maintenance of off-site play areas and recreational public open space within Lockleaze Ward (£112,047.47 of this funding allocated to Stoke Park on 15 October 2018. £11,587.26 of this funding allocated to Gainsborough Square on 15 October 2018.)
05/03319 / 747 - 759 Fishponds Road, Fishponds	Rob Stephen (Parks Programme Delivery Manager)	£1,552.85	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 747 to 759 Fishponds Road (Funding allocated to Fishponds Park on 15 October 2018. Funding Form completed and awaiting drawdown of funds)
12/04445 / 247 Charlton Road, Kingswood	Rob Stephen (Parks Programme Delivery Manager)	£10,294.30	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 247 Charlton Road (£6,294.30 of this funding allocated to Fishponds Park on 15 October 2018. Funding Form completed and awaiting drawdown of funds)
09/04840 / 31 Copley Gardens, Lockleaze	Rob Stephen (Parks Programme Delivery Manager)	£3,703.74	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Copley Gardens (Funding allocated to Gainsborough Square on 15 October 2018.)